



Report to City Council

TO: Mayor and City Council

FROM: Brian Mohan, City Manager

AGENDA DATE: April 21, 2026

TITLE: APPROVAL OF REVISIONS TO POLICY 1.10 REGARDING BOARD AND COMMISSION TERM LIMITS AND PLANNING COMMISSION INTERVIEW PROCEDURES (REPORT OF: CITY MANAGER) (DISTRICT: ALL DISTRICTS)

TITLE SUMMARY: Approve Policy 1.10 – City Council Advisory Boards & Commissions, Revise Section II – Boards and Commissions, Subsection F – Terms, and Revise Section III – Appointment Procedures to Add Subsection G: Planning Commission Interview Process

DISTRICT: All Districts

Recommendation(s)

That the City Council:

1. Approve Policy 1.10 – City Council Advisory Boards & Commissions, revise Section II – Boards and Commissions, Subsection F – Terms to establish term limits, and revise Section III – Appointment Procedures to add Subsection G: Planning Commission Interview Process.

SUMMARY

At the October 7, 2025 City Council meeting, direction was provided to require that Planning Commission appointments be conducted in open session and include an interview process.

On April 7, 2026, the City Council provided additional direction to staff to return with proposed revisions to Policy 1.10 – City Council Advisory Boards and Commissions to

both formalize the Planning Commission interview process and establish three-term limits for members serving on advisory boards and commissions.

In response, staff has prepared proposed amendments to Policy 1.10 to incorporate these changes within the City's established governance and appointment procedures.

DISCUSSION

In light of the foregoing, the proposed amendments to Policy 1.10 are reflected within the following sections:

Section II – Boards and Commissions, Subsection F – Terms

Revise Subsection F – Terms to include the following:

No person who has served three successive terms as a member of the same advisory board or commission shall be eligible for reappointment to that advisory board or commission. For purposes of this section, any member who serves for two years or more of a term, whether appointed or unexpired, shall be deemed to have served a full term. Neither terms completed prior to the effective date of this provision nor terms in progress at the time this provision takes effect shall count toward the three term limit of this section.

Section III – Appointment Procedures

Add Subsection G as follows:

G. Planning Commission Appointments – Interview Process

All Planning Commission appointments shall be conducted in open session and shall include an interview process by the City Council prior to any appointment action, consistent with the Ralph M. Brown Act.

ALTERNATIVES

1. Approve staff's recommendations. *Staff recommends this alternative.*
2. Do not approve staff's recommendations. *Staff does not recommend this alternative.*

FISCAL IMPACT

There is no fiscal impact associated with these proposed amendments.

NOTIFICATION

Posting of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Johncito "John" Peraza

Department Head Approval:
Brian Mohan

CITY COUNCIL GOALS

CITY COUNCIL STRATEGIC PRIORITIES

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

Report Approval Details

Document Title:	STAFFREPORT_CM_POLICY1.10_REVISIONS.docx
Attachments:	- Draft - 1.10 CC Adv Board.Comm. 9.16.25.docx
Final Approval Date:	Apr 16, 2026

This report and all of its attachments were approved and signed as outlined below:

Brian Mohan

Natalia Medina

Felicia London, MPA

Launa Jimenez

Patty Rodriguez