



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Patty Rodriguez, Manager of the Office of Mayor and City Council/City Clerk

**AGENDA DATE:** February 17, 2026

**TITLE:** COUNCIL TRAINING & TRAVEL EXPENDITURE REPORTS FOR FISCAL YEAR 2025-2026 (REPORT OF: CITY CLERK) (DISTRICT: ALL DISTRICTS)

**TITLE SUMMARY:** Council Training & Travel Expenditure Reports – December 2025

**DISTRICT:** All Districts

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### **Recommendation(s)**

That the City Council:

1. Receive and file Fiscal Year 2025/2026 City Council Training & Travel Expenditure Report for the month of December 2025.

### **SUMMARY**

This staff report is prepared at the request of the City Council to provide transparency with respect to the expenditure of City funds used for City Council Training and Travel. Each Council District receives an annual budget allocation of \$4,000 and the Mayor receives an annual budget allocation of \$12,000.

On September 5, 2023, the City Council approved the revision of policy #3.06; to incorporate additional transparency requirements for the reporting of the travel and training forms.

The training and travel forms provide unaudited information and are reconciled to the

City's general ledger. Following the end of the Fiscal Year, the financial information shall be reviewed as part of the City's independent financial audit.

July 2025: Travel Activity – Mayor Pro Tem Baca-Santa Cruz

August 2025: No City Council training or travel expenditure activity to report

September 2025: No City Council training or travel expenditure activity to report

October 2025: Travel Activity – Mayor Cabrera, Councilmember Delgado, and Councilmember Gonzalez

November 2025: No City Council training or travel expenditure activity to report

December 2025: Travel Activity – Mayor Cabrera

### **FISCAL IMPACT**

No Fiscal Impact as all funds are budgeted within Fiscal Year 2025/2026 annual budget.

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Jasmin Rivera  
Executive Assistant to the Mayor and Council Office

Department Head Approval:  
Patty Rodriguez  
Manager of the Office of the Mayor & City  
Council/City Clerk

### **CITY COUNCIL GOALS**

None

### **CITY COUNCIL STRATEGIC PRIORITIES**

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

## Report Approval Details

Document Title:	STAFFREPORT_CC_COUNCILTRAVELEXPENDITUREREPORT_Feb 17.2026.docx
Attachments:	- Travel Authorization Form_Mayor Cabrera.pdf
Final Approval Date:	Feb 10, 2026

This report and all of its attachments were approved and signed as outlined below:

Natalia Medina

Felicia London, MPA

Launa Jimenez

Brian Mohan

Patty Rodriguez