



Report to City Council

TO: Mayor and City Council

FROM: Melissa Walker, Public Works Director/City Engineer

AGENDA DATE: January 6, 2026

TITLE: AUTHORIZATION TO AWARD PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR ADMINISTRATING THE COMMUNITY WORKFORCE AGREEMENT (REPORT OF: PUBLIC WORKS) (ALL DISTRICTS)

TITLE SUMMARY: Authorization To Award Professional Consultant Services Agreement To TSG Enterprises, Inc. (D.B.A. The Solis Group) For Administrating The Community Workforce Agreement

DISTRICT: All Districts

Recommendation(s)

That the City Council:

1. Award a five-year term agreement for professional consulting services to TSG Enterprise, Inc. (d.b.a. The Solis Group) to administer the Community Workforce Agreement associated with Public Works construction projects; and
2. Authorize the City Manager to execute an Agreement with The Solis Group in the amount of \$150,000 per year for the total aggregate not-to-exceed amount of \$750,000 over the entire five-year term of the agreement; and
3. Authorize the issuance of a purchase order to The Solis Group up to said limit amount once the agreement has been fully executed by all parties; and

4. Authorize the City Manager to execute any subsequent amendments to the agreement with The Solis Group up to the City Council approved annual budgeted amounts for Public Works construction projects, including the authority to authorize the associated purchase orders in accordance with the terms of the agreement, subject to the approval of the City Attorney.

SUMMARY

This report recommends awarding a five-year term agreement with The Solis Group to administer, monitor, and enforce the terms and obligations of each party included in and required by the Community Workforce Agreement (CWA), Agreement No. 2020-189.

DISCUSSION

In 2019, the Moreno Valley City Council approved the MoVal Workforce Program, to create Public Works construction job opportunities for local residents on projects valued at \$1 million dollars or more through a partnership with the San Bernardino/Riverside Building and Construction Trades Council. This effort led to the establishment of the Community Workforce Agreement (CWA) which was approved by the City Council in July 2020.

The CWA is a five-year partnership agreement between the City of Moreno Valley, the San Bernardino/Riverside Building and Construction Trades Council, and several other independent labor groups. This collaboration is intended to generate local Public Works construction job opportunities for residents on projects valued at \$1 million or more. Through this initiative, the City aimed to enhance its long-term job-creation efforts for residents and disadvantaged workers or veterans by leveraging opportunities created through major City-funded Public Works projects and developing a skilled construction workforce. The CWA was recertified by the City Council in June 2025 for an additional five-year term.

As required by the tenets of the CWA, the City retained a third party to administer and enforce the obligations of the agreement for a five-year term. This third party, designated as the CWA Administrator, served as the City's liaison to contractors, labor groups, and other stakeholders. The Administrator's responsibilities included monitoring compliance, developing and implementing programs referenced in the CWA, and ensuring the overall intent and purposes of the agreement were fulfilled. The previous five-year term has expired and as such, a new Request-for-Proposal (RFP) and selection process to obtain a consultant for the next five-year term was initiated.

A RFP for professional consulting services was advertised on November 7, 2025. The solicitation was conducted in full compliance with the Public Contract Code. Proposals were submitted electronically through the City's bid management system, PlanetBids, on December 4, 2025. In response to the City's RFP request, staff received two proposals – one proposal from Perceptive Enterprise, Inc. and the other from The Solis Group. Upon thorough evaluation of the proposals, staff determined that The Solis Group is the most qualified firm to serve as the CWA Administrator. This decision was based on relevant past experience, expertise, and demonstrated understanding of CWA administration and

workforce development programs. Staff therefore request approval of a five-year term agreement with The Solis Group.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. This alternative will provide the City with an Administrator to monitor and enforce the CWA as required for timely implementation of Public Works construction projects. *Staff recommends this alternative.*
2. Do not approve and authorize the recommended actions as presented in this staff report. This alternative would prevent the City from retaining a CWA Administrator as required and would affect the implementation of Public Works construction projects. *Staff does not recommend this alternative.*

FISCAL IMPACT

The requested CWA Administration services to be provided by The Solis Group are funded by budgets allocated for Public Works construction projects, as included in the adopted Capital Improvements Plan. State Gasoline Tax (Fund 2000) is to be used up front for opening a general purchase order to pay for the consultant costs that will be separated out and allocated back to each associated project budget.

NOTIFICATION

Publication of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Andrew Palacios
Assistant Engineer

Department Head Approval:
Melissa Walker, P.E.
Public Works Director/City Engineer

Concurred By:
Quang Nguyen, P.E.
Capital Projects Principal Engineer

Concurred By:
Harold Zamora, P.E.
Engineering Division Manager/Assistant City Engineer

CITY COUNCIL GOALS

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

CITY COUNCIL STRATEGIC PRIORITIES

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

Objective 1.3: Promote local hiring through the expansion of local, quality, high paying jobs, and workforce development efforts.

Report Approval Details

Document Title:	STAFFREPORT_PW_CWA_ADMINISTRATOR.docx
Attachments:	- Agreement With The Solis Group for Administering CWA.pdf
Final Approval Date:	Dec 29, 2025

This report and all of its attachments were approved and signed as outlined below:

Melissa Walker

Sean Kelleher

Natalia Lopez

Launa Jimenez

Brian Mohan

Patty Rodriguez