



Travel Authorization & Expense Reporting Form

Instructions: **Prior to any** travel, complete **Part I** of this form to have travel and anticipated expenses approved. Submit a copy of this approved form with each payment expense submitted. **Upon returning** from travel, complete **Part II** of this form to confirm total expenses including any approved adjustments. Submit form to Accounts Payable within **15 days** of the travel end date. **Always use the most up-to-date Travel Form located on the City's Intranet.**

Part I - Travel Authorization	Employee Signature <i>[Signature]</i>	Immediate Supervisor Signature <i>[Signature]</i>
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Name: Elena Baca - Santa Cruz	Purpose of Trip: 42nd NALEO Annual Conference
Job Title: Mayor Pro Tem	Destination: Atlanta, GA Out of State? <input checked="" type="checkbox"/>

Division: Enter below the departing date and time then the return date and time. Per diem travel days will automatically be calculated.

GL Org Set(s) 1010-10-01-10011	% Split 100%	Split Total Equals 100%	Departure Date & Time: 7/20/25 8:45 PM	Example: 1/2/18 7:30 AM
			Return Date & Time: 7/25/25 8:00 AM	Example: 1/2/18 5:30 PM

Expense Type	Account #	Description of Expenses	Amount	CAL-Card? <input checked="" type="checkbox"/> If Yes
Registration:	(620510)	NALEO Registration	\$900.00	<input checked="" type="checkbox"/>
Lodging :	(620510)	The Westin Peachtree Plaza	\$1,025.34	<input checked="" type="checkbox"/>
Mileage:	(620510)	Miles: X Rate: \$0.67		<input type="checkbox"/>
Airfare:	(620510)	Southwest ONT -> ATL BOS -> ONT	\$822.36	<input checked="" type="checkbox"/>
*Per Diem:	(620510)	Atlanta, GA	\$86	<input type="checkbox"/>
Total Travel Days (Enter # of Days) >>>			6	Check box to decline Per Diem, whereby actual receipts must be submitted
*To receive per diem, travel must include an overnight stay. Per diem on first and last day are to be calculated at 75% of daily per diem rate.			Total Per Diem: \$408.50	
Misc. Other:	(620510)			<input type="checkbox"/>
Business Meals:	(620510)			<input type="checkbox"/>

Division Manager Approval	Date	Total Anticipated Expenses:	\$3,156.20
<i>[Signature]</i>		City Manager Approval (as required)	Date
Department Head Approval	Date	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	3/26/25		

Part II - Expense Reporting (Please check the appropriate box below and provide details)

No adjustments are necessary. Anticipated expenses match actual expenses incurred.

Advance **payments exceeded** the actual expenses incurred. Attached is my receipt as evidence of reimbursement to the City. (Explain below, use negative numbers)

Actual **expenses exceeded** the anticipated original request. Additional funds are required as listed below.

Expense Details	Expenditure Code	Amount	CAL-Card?
Ride Share Services	1010-10-01-10011-620510	\$160.11	<input type="checkbox"/>
Post-Trip I certify that this document is a true and accurate record of travel expenses for official City business.	Employee Signature: X <i>[Signature]</i> Date: 9/9/2025 Ext.	GL Org Set 1010-10-01-10011 Split Totals:	\$3,156.20
Division Manager Approval	Date	Final Total Expenses:	\$ 3,326.75
<i>[Signature]</i>		City Manager Approval (as required)	Date
Department Head Approval	Date	<i>[Signature]</i>	9/9/2025
<i>[Signature]</i>	9/10/25		

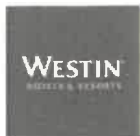


Per Diem Worksheet

Travel Destination:	Atlanta, GA (City, State)
	6 (# of Days)
	\$86.00 (Daily M&IE Rate)

Breakdown

<u>Travel Days</u>	<u>Rate</u>
First Day <input checked="" type="checkbox"/> Check if you began travel after 12:00PM (Noon)	\$32.25
Travel Days	\$344.00
Last Day <input checked="" type="checkbox"/> Check if you ended travel before 12:00PM (Noon)	\$32.25
Total Per Diem	\$408.50



Your reservation is complete!

Thank you for booking!



The Westin Peachtree Plaza
210 Peachtree St NW
Atlanta, GA 30303, United States of America

HOTEL REWARDS PROGRAM



[Click here to join Marriott Bonvoy](#)



+ USD 70.00 /
+Taxes & Fees

[View](#)



+ USD 40.00 ,
+Taxes & Fees

[View](#)



+ USD 30.00 ,
+Taxes & Fees

[View](#)

Traditional Room

[Edit](#) [Cancel](#) [Add to calendar](#)

Acknowledgment number: D85Z14R7

CHECK-IN CHECKOUT
Mon, Jul 21, 2025 Fri, Jul 25, 2025

Guests

Elena Baca - Santa Cruz

ROOM	RATES
Traditional Room 1 adult, 4 nights	ⓘ USD 860.00
Taxes & Fees	USD 165.34
Total	USD 1,025.34

Jasmin Rivera

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Wednesday, September 10, 2025 11:14 AM
To: City Clerk
Subject: Elena Santa Cruz's 07/20 Atlanta trip (26FVWV): Your change is confirmed.

Warning: External Email – Watch for Email Red Flags!

Here's your updated itinerary and trip receipt.
[View in web browser](#) | [View our mobile site](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Travel notice

Do you have a REAL ID? Starting May 7, all Passengers 18+ need a state-issued REAL ID-compliant license or identification card to fly domestically. Learn more at www.dhs.gov/real-id.

Passengers who do not yet have their REAL ID or another TSA acceptable form of ID can expect delays, additional screening, and the possibility of not being allowed into the security checkpoint.


New Fares: You may notice your fare name has changed. Choice Extra (formerly Business Select®), Choice Preferred (formerly Anytime), Choice (formerly Wanna Get Away Plus®), and Basic (formerly Wanna Get Away®) are our new fare names. [Learn more](#)



Hi Elena,

We've confirmed the change to your trip. Below you'll find your updated itinerary, important travel information, and trip receipt. See you onboard soon.

JULY 20

ONT  ATL

Ontario to Atlanta

Confirmation # **26FVWV**

Confirmation date: 07/20/2025


PASSENGER Elena Santa Cruz
RAPID REWARDS # 20024675462

TICKET # 5262369121891
EST. POINTS EARNED 0


Rapid Rewards® points are only estimations.

Your itinerary

Flight: Sunday, 07/20/2025 Est. Travel Time: 7h 55m [Choice Preferred](#)

FLIGHT # 4132 **DEPARTS** **ONT 09:20PM**  **ARRIVES** **BWI 05:10AM**
Ontario Baltimore

Stop:  Change planes

FLIGHT # 1446 **DEPARTS** **BWI 06:20AM**  **ARRIVES** **ATL 08:15AM**
Baltimore Atlanta

Payment information

Total cost

Air - 26FVWV		
Base Fare	\$	263.42
U.S. Transportation Tax	\$	19.76
U.S. 9/11 Security Fee	\$	5.60
U.S. Flight Segment Tax	\$	10.40
U.S. Passenger Facility Chg	\$	9.00
Upgrade Boarding	\$	54.00
Total	\$	362.18

Payment

July 20, 2025	
Payment Amount	\$20.00
Univ Air Travel ending in 2210	
July 20, 2025	
Payment Amount	\$34.00
Univ Air Travel ending in 2210	
March 18, 2025	
Credit from ticket #5262366933948 to #5262369121891	

Fare rules: if you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262369121891

What to expect on your trip, and a few reminders.



Choice Preferred fare: Refundable, earn 10X Rapid Rewards® points, Priority Lane and Express Lane access, and EarlyBird Check-In® included. [Learn more.](#)



Make sure you know when to arrive at your airport. Times vary by city.



If your plans change, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.



Earn up to 10,000 Rapid Rewards® points per night

Choose a hotel in Atlanta.

[Book hotel >](#)



Have questions about your upcoming trip?

Get all the answers before you leave for the airport.

[Prepare now >](#)



[Book hotel](#)



[Book car](#)



[View all offers](#)



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[Update preferences](#)

[Download mobile app](#)

5262369121891: INVOL REROUTE NAME CHANGE I-20JUL25ONT WN X/LAS WN ATL263.42USD263.42END PD XF ONT4.5LAS4.5 ZP ONT5.20LAS5.20

ILAWV6B|ILAWV6B

No-show policy: If you do not plan to travel on your flight, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

Choice Extra, Choice Preferred, and Choice Transferable Flight Credits created from reservations booked and ticketed and/or changed on or after May 28, 2025 expire twelve months from the date the fare was purchased and ticketed. Basic fare flight credits expire six months from the date the fare was purchased and ticketed.

Prohibition on Multiple/Conflicting Reservations: To promote seat availability for our Customers, Southwest® prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as a flight credit for use by the Customer on a future Southwest Airlines® flight.

If you have purchased a refundable fare and choose not to travel, you must request your refund to the original payment form within 1 year of ticket issuance.

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See [Southwest Airlines Co. Notice of Incorporated Terms](#)

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Southwest Airlines
2702 Love Field Drive
Dallas, TX 75235
1-800-I-FLY-SWA (1-800-435-9792)

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Jasmin Rivera

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Wednesday, September 10, 2025 11:17 AM
To: City Clerk
Subject: Elena Santa Cruz's 07/27 Ontario trip (26IWCR): Your change is confirmed.

Warning: External Email – Watch for Email Red Flags!

Here's your updated itinerary and trip receipt.
[View in web browser](#) | [View our mobile site](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



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Hi Elena,

We've confirmed the change to your trip. Below you'll find your updated itinerary, important travel information, and trip receipt. See you onboard soon.

JULY 27

BOS  **ONT**

Boston Logan to Ontario

Confirmation # **26IWCR**

Confirmation date: 07/15/2025


PASSENGER Elena Santa Cruz
RAPID REWARDS # 20024675462

TICKET # 5262367227572
EST. POINTS EARNED 0


Rapid Rewards® points are only estimations.

Your itinerary

Flight: Sunday, 07/27/2025 Est. Travel Time: 8h 45m [Choice Preferred](#)

FLIGHT # 1408 **DEPARTS BOS 12:20PM**  **ARRIVES BNA 02:00PM**
Boston Logan Nashville

Stop:  Change planes

FLIGHT # 2961 **DEPARTS BNA 03:55PM**  **ARRIVES ONT 06:05PM**
Nashville Ontario

Payment information

Total cost

Air - 26IWCR		
Base Fare	\$	455.05
U.S. Transportation Tax	\$	34.13
U.S. 9/11 Security Fee	\$	5.60
U.S. Flight Segment Tax	\$	10.40
U.S. Passenger Facility Chg	\$	9.00
Total	\$	514.18

Payment

March 18, 2025
Credit from ticket #5262323693898 to
#5262367227572

Fare rules: if you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262367227572

What to expect on your trip, and a few reminders.



Choice Preferred fare: Refundable, earn 10X Rapid Rewards® points, Priority Lane and Express Lane access, and EarlyBird Check-In® included. [Learn more.](#)



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Prepare for takeoff

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Earn up to 10,000 Rapid Rewards® points per night

Choose a hotel in Ontario.

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Have questions about your upcoming trip?

Get all the answers before you leave for the airport.

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5262367227572: NAME CHANGE BOS WN X/BNA WN ONT455.05USD455.05END PD XF BOS4.5BNA4.5 ZP BOS5.20BNA5.20

QLA0W6B|QLA0W6B

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Agenda

Conference sessions are designed to enhance participant governance skills and deepen understanding of critical policy issues in a cross-jurisdictional context.

Times in the agenda are in Eastern Time Zone. All events are subject to change.

Monday, Jul 21, 2025

2:00 PM - 5:00 PM EDT

Conference Early Bird Registration



Tuesday, Jul 22, 2025

8:30 AM - 10:00 AM EDT

Opening Gavel Ceremony & Breakfast Plenary: Delivering Results amid Change and Uncertainty



While our nation is undergoing tremendous change at the federal level, communities and families continue to look to their elected representatives to help provide them with the services and resources they need to thrive. During this plenary, NALEO Champions will speak to how they are leveraging their leadership roles during this time to create a policy environment that benefits and solves problems for their constituents.

10:00 AM - 10:30 AM EDT

NALEO Service Project



Every year at the NALEO Annual Conference, NALEO Educational Fund joins forces with a local nonprofit organization to give back to the community. This year, attendees will lend their assistance to a hands-on service project benefiting Los Niños Primero, a Latina-led Atlanta-based nonprofit dedicated to empowering under-resourced Latino families from early childhood through college. For 25 years, Los Niños Primero has provided high-quality academic support, leadership development, civic engagement, athletics, mental health services, and arts and cultural enrichment—all at no cost to families.

NALEO Marketplace & Networking Break



10:30 AM - 12:00 PM EDT

Relaxing Service & Self-Mental Wellbeing for Public Officials

Balancing Service & Self: Mental Wellbeing for Public Officials



From the moment policymakers are sworn into office they become the chief advocates for their constituents — the go-to people for critical matters that affect daily quality of life. Public servants are leading amid several transitions and crises, which can take an additional personal toll on themselves and their families. This session will provide participants with strategies that elected officials can adopt to practice self-care and maintain mental wellbeing while fulfilling their leadership responsibilities.

Federal Policies & the Latino Community



The Trump Administration has enacted numerous changes that affect federal policies around immigration, education, health, energy, trade, foreign policy, and many others. This session will provide elected officials from all levels of government with an overview of the federal landscape and how these changes affect the Latino community.

Education Track: The Future of Public Education



Public education remains at the forefront of national discourse as recent changes in legislation require schools and districts to evolve. A thorough understanding of federal and state education policy and how it will affect student success at the local levels requires a focused governance and leadership approach from school boards. In this session, participants will receive an overview of the public education landscape, understand the implication of national trends on local school districts, and acquire strategies to serve students in future contexts.

🕒 12:30 PM - 2:00 PM EDT

National Leadership Luncheon & Plenary: The Future of Medicaid



🕒 2:30 PM - 4:00 PM EDT

Tech Track: AI Regulations & Technology Developments



With hundreds of Artificial Intelligence (AI)-related bills introduced in 2025, state policymakers are navigating a rapidly evolving regulatory landscape. This session will provide an update on key legislative trends, emerging AI regulations, and policy priorities shaping the future of AI governance. Experts will also discuss how this technology is expected to expand across multiple sectors and what policymakers need to know to stay ahead of these developments.

Governance Track: The New Financial Landscape for State & Local Governments



State and local governments face growing budget challenges due to expiring federal pandemic-era aid, inflation outpacing state funding, and slower local revenue growth. This session will provide policymakers with an overview of how governments are adjusting their fiscal strategies to sustain essential services and projects. Participants will also gain insights into short- and long-term approaches to maintaining fiscal resilience in an evolving economic landscape.

Financial Track: Expanding Homeownership for Struggling Communities

Financial Track: Expanding Homeownership for Stronger Communities



Homeownership is a key path to generational wealth, but many Latino families face barriers like limited financing options, housing shortages, and heirs' property issues. By 2040, Latinos are projected to account for 70% of net new homeowners, making policies that support access to homeownership vital for economic stability. This session will examine these barriers and explore best practices and policy solutions to expand homeownership opportunities and ensure long-term financial stability for Latino households.

Wednesday, Jul 23, 2025

8:30 AM - 10:00 AM EDT

Breakfast Plenary: Investing in Latinas Through Financial Empowerment and Entrepreneurship



Latinas are a powerful force in our homes, workplaces, and the U.S. economy, with high rates of business ownership and economic output growing over 51 percent since 2010. However, financial wealth-building remains a challenge for many Latino families. This session will equip elected officials with strategies to support Latina economic empowerment through financial literacy and entrepreneurship, fostering long-term financial security and economic resilience.

10:00 AM - 10:30 AM EDT

NALEO Marketplace & Networking Break



NALEO Service Project



10:30 AM - 12:00 PM EDT

Governance Track: Land Use 101



Among the most critical responsibilities for policymakers is determining how the physical configuration of their communities will change, develop, and adapt to meet their residents' present and future needs. This session will provide a high-level overview of land use planning and will highlight best practices and innovative strategies communities are using to repurpose, develop, or sell underutilized land for better use.

Health Track: Meeting the Health Needs of Veterans & First Responders



Military personnel and first responders experience tremendous physical and mental strain in the line of duty. The U.S. is home to nearly 1.5 million Latino veterans and 265,000 Latino first responders. Service to community and country leads to high incidence of mental health issues, injuries, and exposure to hazardous materials. This session will provide an overview of the health status of veterans and first responders. It will also provide participants with innovative policy solutions and best practices to care for these frontline heroes.

Governance Track: Professional Development for Latinas in the Corporate & Public Sector



Latino professional organizations have long held a role in cultivating talent for the corporate and public sectors. Latinos are projected to make up over 20 percent of the labor force by 2030, increasing the need for professional development tailored to the community. In this session, participants will hear from a panel of leaders who head professional and leadership organizations that develop the Latino workforce across different sectors.

🕒 12:30 PM - 2:00 PM EDT

National Leadership Luncheon & Plenary: Election 2024 and Beyond - Power, Policy, and the New Political Order



In November 2024, Latino voters once again played a decisive role in shaping outcomes up and down the ballot — from the presidency to state and local races — reflecting broader transformations across the American electorate. This plenary will explore the composition of the 2024 electorate and examine the forces driving the current administration's push for swift and sweeping policy change. The conversation will feature a diverse panel of political perspectives on key voter priorities, shifts in party strategies, and what these evolving dynamics signal for Latino voter engagement — and the broader political landscape — as the nation looks ahead to 2026 and beyond.

🕒 2:30 PM - 4:00 PM EDT

Health Track: Strengthening Mental Health Support for Latino Communities



Mental health is essential to overall well-being, yet many Latinos face barriers to care due to stigma, cost, and limited access to services. As Latino policymakers shape and improve healthcare systems, they play a key role in expanding access to services, strengthening the healthcare workforce, and addressing disparities. This session will explore the factors affecting Latino mental health and explore strategies to improve health outcomes.

Emergency Response to Weather Related Events



Response and recovery efforts in the early days and weeks following a disaster can drastically impact the speed and sustainability of community recovery and resiliency. This session will explore long-term policy challenges, opportunities, and strategies communities can implement before an emergency for more effective disaster response and recovery. The experts will also highlight how state and local jurisdictions can prepare to respond to emergency events without relying on FEMA support or data and weather information from NOAA.

Education Track: Fostering School Board and Superintendent Relations



Between 2019 and 2024, more than 40 percent of school districts experienced a superintendent's departure, an alarming turnover pattern that has lasting impacts on school district systems, staff, and students. In this session, participants will learn strategies that governing board members can employ to help cultivate and support superintendents' leadership.

🕒 6:00 PM - 8:00 PM EDT

Welcome to Atlanta Reception



Attendees will not want to miss out on the opportunity to network with colleagues from across the country as they enjoy an assortment of culinary delights and refreshing cocktails at this kick-off event at the World of Coca-Cola.

🕒 9:00 AM - 10:00 PM EDT

Breakfast



🕒 10:00 AM - 12:00 PM EDT

Tech Track: AI and the Workforce: Opportunities, Challenges, & Policy Considerations



Artificial intelligence (AI) is transforming workforce industries at a rapid pace, reshaping how jobs are created and performed. As AI-driven tools become more integrated into the healthcare, education, manufacturing, and public services sectors, policymakers must understand the implications for job creation and economic opportunities for the Latino workforce. This session will provide an overview of AI's impact on the workforce, highlight best practices in leveraging AI for workforce development, and explore strategies to ensure Latino workers and businesses are positioned for success in an AI-driven economy.

Powering the Future: Meeting America's Growing Energy Needs



As the nation's energy demands grow, policymakers must navigate the challenges of ensuring reliable and sustainable power for the communities they represent and the industries that employ people and fuel local economies. From the rise of AI and data centers to the expansion of advanced manufacturing and smart infrastructure, energy consumption is evolving rapidly. This session will explore strategies to modernize the grid and enhance resilience while meeting the needs of a changing economy.

🕒 12:30 PM - 2:00 PM EDT

Networking Luncheon: A Taste of the South



As we conclude the NALEO 42nd Annual Conference, enjoy some delectable dishes from the Peach State in this relaxed, Southern hospitality experience celebrating Latino leadership from across the country.

CONTACT US

naleoconference@naleo.org



Thank you for registering for the NALEO 42nd Annual Conference scheduled for July 22-24, 2025, in Atlanta, Georgia at the Westin Peachtree Plaza. We are looking forward to seeing you in Hotlanta!

Hotel Information and Reservations

The deadline to make reservations at the NALEO group rate was **Wednesday, June 25, 2025**, and it is now closed. Please contact the **Westin Peachtree Plaza, Atlanta**, (210 W. Peachtree St. NW, Atlanta, GA) directly to arrange room reservations.

Conference Onsite Check-in

To check-in and pick up your badge, stop by the NALEO Conference registration counter located in the **8th Floor, at the Peachtree 2**.

Conference Registration Hours

Monday, July 21, 2025, 2:00 p.m. – 5:00 p.m. (Early Registration Check-In)

Tuesday, July 22, 2025, 8:00 a.m. – 4:00 p.m.

Wednesday, July 23, 2025, 8:00 a.m. – 4:00 p.m.

Thursday, July 24, 2025, 8:00 a.m. – 12:00 p.m.

If Paying By Check


Registration will be considered complete when payment is received in full. If you need an invoice to be sent to you, please send a request to Elizabeth Barrera at ebarrera@naleo.org.

Make check payable to: **NALEO EDUCATIONAL FUND**
RE: NALEO 42nd Annual Conference/Registrants Name
1000 Corporate Center Drive, Ste. 310
Monterey Park, CA 91754

Cancellations

For cancellation requests, please contact Elizabeth Barrera at naleoconference@naleo.org. A \$200 processing fee will be charged. The last day to submit a registration cancellation is **Monday, June 30 2025**. All reimbursements will be processed post-Conference.

Bring this barcode with you to print your badge onsite:

Registration Barcode	Registration Information
	Elena Baca - Santa Cruz Mayor Pro Tem City of Moreno Valley 14177 Frederick St Moreno Valley, CA 92553 E-mail: elenab@moval.org
If you are having trouble viewing the above barcode image, click here to print your barcode.	

Sales Date	Description	Unit Price	Qty	Gross Amount
03/18/25	Full Conference Registration New/Renewing Members	\$900.00	1	\$900.00
03/18/25	Breakfast Opening Gavel Ceremony & Plenary Tuesday, July 22, 8:30 AM - 10:00 AM	\$0.00	1	\$0.00
03/18/25	National Leadership Luncheon & Plenary Tuesday, July 22, 12:30 PM - 2:00 PM	\$0.00	1	\$0.00
03/18/25	Breakfast Plenary Wednesday, July 23, 8:30 AM - 10:00 AM	\$0.00	1	\$0.00
03/18/25	National Leadership Luncheon & Plenary Wednesday, July 23, 12:30 PM - 2:00 PM	\$0.00	1	\$0.00

03/18/25	Breakfast Thursday, July 24, 9:00 AM - 10:00 PM	\$0.00	1	\$0.00
03/18/25	Networking Luncheon: A Taste of the South Thursday, July 24, 12:30 PM - 2:00 PM	\$0.00	1	\$0.00
Total Sales				\$900.00
03/18/25	Payment By VISA *1014			(\$900.00)
Balance Due				\$0.00

Click to view Invoice:



Click to View

Sincerely,
NALEO Conference Team
naleoconference@naleo.org

Invoice



INVOICE DATE: June 27, 2025

#: 970954

Sold To:

Elena Baca - Santa Cruz
City of Moreno Valley
14177 Frederick St
Moreno Valley, CA 92553

Date	Description	Unit Price	Qty	Gross Amount
03/18/2025	Full Conference Registration New/Renewing Members	\$900.00	1	\$900.00
03/18/2025	Breakfast Opening Gavel Ceremony & Plenary	\$0.00	1	\$0.00
03/18/2025	National Leadership Luncheon & Plenary	\$0.00	1	\$0.00
03/18/2025	Breakfast Plenary	\$0.00	1	\$0.00
03/18/2025	National Leadership Luncheon & Plenary	\$0.00	1	\$0.00
03/18/2025	Breakfast	\$0.00	1	\$0.00
03/18/2025	Networking Luncheon: A Taste of the South	\$0.00	1	\$0.00
Total Sales				\$900.00
03/18/2025	Payment by VISA *1014			(\$900.00)
Balance Due				\$0.00

From: [Elena Baca-Santa Cruz](#)
To: [City Clerk](#)
Subject: Fw: Your receipt for rides on July 23
Date: Monday, September 8, 2025 11:04:35 AM

Naleo - Lyft

Elena Baca-Santa Cruz
Council Member - District 1 - Mayor Pro Tem
City Council
City of Moreno Valley
p: 951.413.3016 | e: elenab@moval.org | w: www.moval.org
14177 Frederick St., Moreno Valley, CA, 92553

From: Elena Santa Cruz <santacruz909@gmail.com>
Sent: Thursday, September 4, 2025 1:04 PM
To: Elena Baca-Santa Cruz <elenab@moval.org>
Subject: Fwd: Your receipt for rides on July 23

Warning: External Email – Watch for Email Red Flags!

----- Forwarded message -----
From: Lyft Receipts <no-reply@lyftmail.com>
Date: Thu, Jul 24, 2025 at 11:07 PM
Subject: Your receipt for rides on July 23
To: <santacruz909@gmail.com>



Your total charges for July 23



July 23, 2025 12:03 PM

\$10.44
Ride fare

Pickup 12:03 PM

62 Peachtree St SW, Atlanta, GA 30303, United States

Drop-off 12:07 PM

68 Andrew Young International Blvd NW, Atlanta, GA 30303,
United States



July 23, 2025 1:53 PM

\$19.62

Ride fare

Pickup 1:53 PM

218 Peachtree St NW, Atlanta, GA 30303, United States

Drop-off 2:14 PM

7596 Sixty Pkwy, Austell, GA 30168, United States



July 23, 2025 11:52 PM

\$11.55

Ride fare

Pickup 11:52 PM

3112 Piedmont Rd NE, Atlanta, GA 30305, United States

Drop-off 12:03 AM

166 Carnegie Way NW, Atlanta, GA 30303, United States



MasterCard *8327

\$41.61

Calendar Logo



One day of rides in a single charge

You were charged \$41.61 for all of the rides you took on July 23.

Review '[Payment frequency](#)' in the '[Payment](#)' tab in your Lyft app.

Applies to all rides (including bikes and scooters) taken in your personal profile, using Mastercard®, Visa, American Express, Apple Pay, or Discover.

From: [Elena Baca-Santa Cruz](#)
To: [City Clerk](#)
Subject: Fw: Your receipt for rides on July 25
Date: Monday, September 8, 2025 11:05:09 AM

Lyft NALEO

Elena Baca-Santa Cruz
Council Member - District 1 - Mayor Pro Tem
City Council
City of Moreno Valley

p: 951.413.3016 | e: elenab@moval.org | w: www.moval.org
14177 Frederick St., Moreno Valley, CA, 92553

From: Elena Santa Cruz <santacruz909@gmail.com>
Sent: Thursday, September 4, 2025 1:03 PM
To: Elena Baca-Santa Cruz <elenab@moval.org>
Subject: Fwd: Your receipt for rides on July 25

Warning: External Email – Watch for Email Red Flags!

----- Forwarded message -----

From: Lyft Receipts <no-reply@lyftmail.com>
Date: Sat, Jul 26, 2025 at 1:02 PM
Subject: Your receipt for rides on July 25
To: <santacruz909@gmail.com>



Your total charges for July 25



July 25, 2025 4:50 AM

\$26.02
Ride fare

Pickup 4:50 AM

210 Peachtree St NW, Atlanta, GA 30303, United States

Drop-off 5:33 AM

1 Hartsfield Intl Airport, Atlanta, GA 30320, United States

From: [Elena Baca-Santa Cruz](#)
To: [City Clerk](#)
Subject: Fw: Your ride to 1 Hartsfield Intl Airport
Date: Monday, September 8, 2025 11:02:38 AM

Lyft for Airport to Hotel - NALEO

Elena Baca-Santa Cruz

Council Member - District 1 - Mayor Pro Tem

City Council

City of Moreno Valley

p: 951.413.3016 | e: elenab@moval.org | w: www.moval.org

14177 Frederick St., Moreno Valley, CA, 92553

From: Elena Santa Cruz <santacruz909@gmail.com>

Sent: Thursday, September 4, 2025 1:06 PM

To: Elena Baca-Santa Cruz <elenab@moval.org>

Subject: Fwd: Your ride to 1 Hartsfield Intl Airport

Warning: External Email – Watch for Email Red Flags!

----- Forwarded message -----

From: Lyft Receipts <no-reply@lyftmail.com>

Date: Fri, Jul 25, 2025 at 10:26 AM

Subject: Your ride to 1 Hartsfield Intl Airport

To: <santacruz909@gmail.com>



YOUR RIDE TO 1 HARTSFIELD INTL AIRPORT ON JULY 25, 2025 AT 4:50 AM

See you next time, Elena

100% of tips go to drivers. [Add tip](#)



Apple Pay (MasterCard)

\$26.02

Since your ride exceeded the initial fare calculation, your final fare reflects actual time and distance

[Learn more](#)

Base fare	\$1.12
42m 55s	\$7.30
21.25 mi	\$18.48
Service fee	\$4.60
Promotion	-\$1.10
Georgia Excise Tax	\$0.62
 Credits	-\$5.00

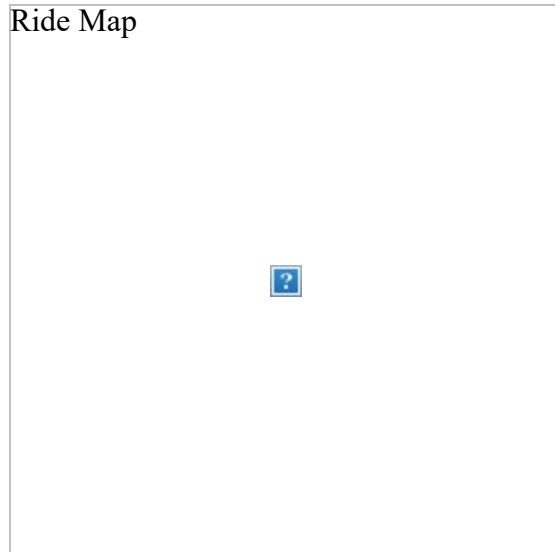
You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on July 25, 2025. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.

Your trip with Melissa

- Pickup 4:50 AM**
210 Peachtree St NW, Atlanta, GA
- Drop-off 5:33 AM**
1 Hartsfield Intl Airport, Atlanta, GA

Ride Map



From: [Elena Baca-Santa Cruz](#)
To: [City Clerk](#)
Subject: Fw: Your ride to 69 Peachtree St SW
Date: Monday, September 8, 2025 11:02:57 AM

Naleo Lyft

Elena Baca-Santa Cruz
Council Member - District 1 - Mayor Pro Tem
City Council
City of Moreno Valley

p: 951.413.3016 | e: elenab@moval.org | w: www.moval.org
14177 Frederick St., Moreno Valley, CA, 92553

From: Elena Santa Cruz <santacruz909@gmail.com>
Sent: Thursday, September 4, 2025 1:05 PM
To: Elena Baca-Santa Cruz <elenab@moval.org>
Subject: Fwd: Your ride to 69 Peachtree St SW

Warning: External Email – Watch for Email Red Flags!

----- Forwarded message -----

From: Lyft Receipts <no-reply@lyftmail.com>
Date: Wed, Jul 23, 2025 at 9:03 AM
Subject: Your ride to 69 Peachtree St SW
To: <santacruz909@gmail.com>



YOUR RIDE TO 69 PEACHTREE ST SW ON JULY 23, 2025 AT 11:45 AM

See you next time, Elena

100% of tips go to drivers. [Add tip](#)



PayPal account

\$9.58

Lyft fare (0.81mi, 4m 58s)

\$7.58

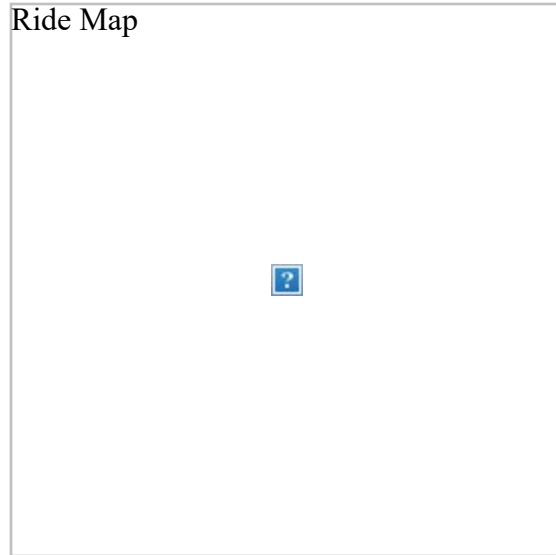
Tip

\$2.00

Your trip with Amber

- Pickup 11:45 AM**
210 Peachtree St NW, Atlanta,
GA
- Drop-off 11:50 AM**
69 Peachtree St SW, Atlanta,
GA

Ride Map



How Lyft prioritizes your safety



This ride and every Lyft ride has protective safety measures in place like driver background checks and Smart Trip Check-In. More safety tools are in the app so you can ride with peace of mind. [Learn more](#)

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

[GET BUSINESS PROFILE](#)

From: [Elena Baca-Santa Cruz](#)
To: [City Clerk](#)
Subject: Fw: Your ride to 166 Carnegie Way NW
Date: Monday, September 8, 2025 11:05:27 AM

Lyft NALEO

Elena Baca-Santa Cruz
Council Member - District 1 - Mayor Pro Tem
City Council
City of Moreno Valley

p: 951.413.3016 | e: elenab@moval.org | w: www.moval.org
14177 Frederick St., Moreno Valley, CA, 92553

From: Elena Santa Cruz <santacruz909@gmail.com>
Sent: Thursday, September 4, 2025 1:03 PM
To: Elena Baca-Santa Cruz <elenab@moval.org>
Subject: Fwd: Your ride to 166 Carnegie Way NW

You don't often get email from santacruz909@gmail.com. [Learn why this is important](#)

Warning: External Email – Watch for Email Red Flags!

----- Forwarded message -----

From: Lyft Receipts <no-reply@lyftmail.com>
Date: Thu, Jul 24, 2025 at 9:06 PM
Subject: Your ride to 166 Carnegie Way NW
To: <santacruz909@gmail.com>



YOUR RIDE TO 166 CARNEGIE WAY NW ON JULY 23, 2025 AT 11:52 PM

See you next time, Elena

100% of tips go to drivers. [Add tip](#)



Apple Pay (MasterCard)

\$11.55

Standard fare (6.91mi, 11m 41s)

\$12.83

 Promotion

-\$1.28

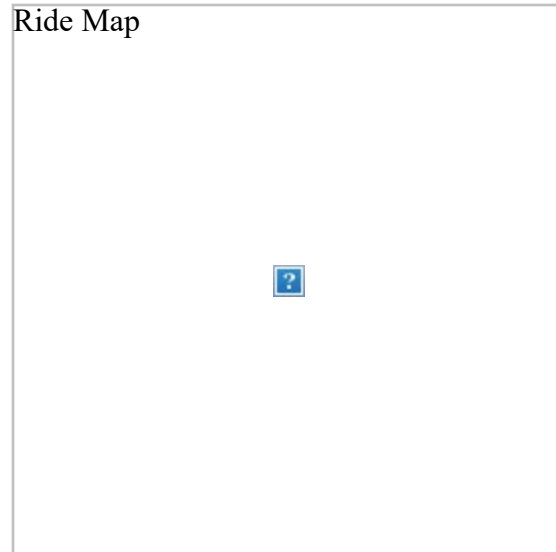
You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on July 23, 2025. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.

Your trip with Leonard

- Pickup 11:52 PM**
3112 Piedmont Rd NE, Atlanta, GA
- Drop-off 12:03 AM**
166 Carnegie Way NW, Atlanta, GA

Ride Map



How Lyft prioritizes your safety



This ride and every Lyft ride has protective safety measures in place like driver background checks and Smart Trip Check-In. More safety tools are in the app so you can ride with peace of mind. [Learn more](#)

From: [Elena Baca-Santa Cruz](#)
To: [City Clerk](#)
Subject: Fw: Your ride to 170 Carnegie Way NW
Date: Monday, September 8, 2025 11:04:55 AM

Lyft at NALEO

Elena Baca-Santa Cruz
Council Member - District 1 - Mayor Pro Tem
City Council
City of Moreno Valley

p: 951.413.3016 | e: elenab@moval.org | w: www.moval.org
14177 Frederick St., Moreno Valley, CA, 92553

From: Elena Santa Cruz <santacruz909@gmail.com>
Sent: Thursday, September 4, 2025 1:04 PM
To: Elena Baca-Santa Cruz <elenab@moval.org>
Subject: Fwd: Your ride to 170 Carnegie Way NW

Warning: External Email – Watch for Email Red Flags!

----- Forwarded message -----

From: Lyft Receipts <no-reply@lyftmail.com>
Date: Tue, Jul 22, 2025 at 6:39 AM
Subject: Your ride to 170 Carnegie Way NW
To: <santacruz909@gmail.com>



YOUR RIDE TO 170 CARNEGIE WAY NW ON JULY 21, 2025 AT 9:13 AM

See you next time, Elena

100% of tips go to drivers. [Add tip](#)



Apple Pay (MasterCard)

\$25.99

Standard fare (10.65mi, 20m 27s)

\$25.99

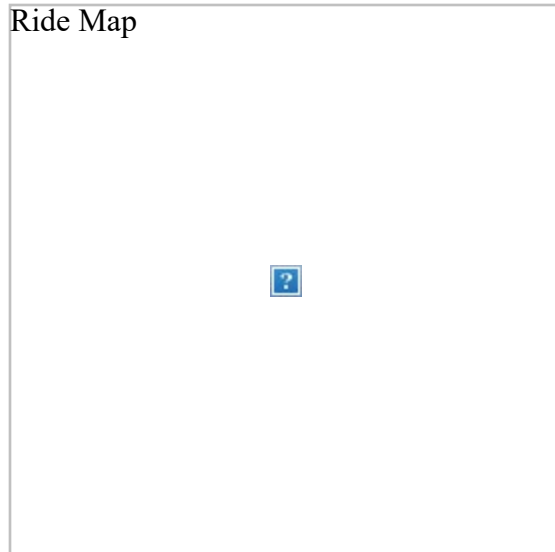
You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on July 21, 2025. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.

Your trip with Guy

- Pickup 9:13 AM**
1 Hartsfield Intl Airport, Atlanta, GA
- Drop-off 9:34 AM**
170 Carnegie Way NW, Atlanta, GA

Ride Map



How Lyft prioritizes your safety



This ride and every Lyft ride has protective safety measures in place like driver background checks and Smart Trip Check-In. More safety tools are in the app so you can ride with peace of mind. [Learn more](#)

Make expensing business rides easy

Here's your receipt for your ride

We hope you enjoyed your ride this evening.

Total	\$56.91
--------------	----------------

Trip fare	\$35.43
-----------	---------

Subtotal	\$35.43
Access for All Fee	\$0.10
Booking Fee	\$16.70
CA Driver Benefits	\$0.59
Clean Miles Standard Regulatory Fee	\$0.09
ONT Airport surcharge	\$4.00

Payments

 Apple Pay Visa ****0311	\$56.91
7/28/25 5:52 AM	

[Visit the trip page](#) for more information, including invoices (where available)

You rode with Anesia

UberX 23.91 miles | 29 min

■ 6:52 PM | Terminal 4, Ontario International Airport (ONT), Ontario, CA 91761, US

■ 7:21 PM | 23595 Judge Ward Ct, Moreno Valley, CA 92557-8216, US

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.