

ORDINANCE NO. 2025-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, AMENDING CHAPTER 2.20 (CITY COUNCIL ADVISORY BOARDS AND COMMISSIONS) OF TITLE 2 (ADMINISTRATION AND PERSONNEL) OF THE MORENO VALLEY MUNICIPAL CODE REGARDING ANNUAL REPORTS

WHEREAS, the City of Moreno Valley ("City") is a General Law city organized pursuant to Article XI of the California Constitution; and

WHEREAS, Ordinance 1022 was adopted on April 1, 2025, which amended Chapter 2.20 (City Council Advisory Boards and Commissions) of Title 2 (Administration and Personnel) of the Moreno Valley Municipal Code; and

WHEREAS, Chapter 2.20 includes provisions that require each Advisory Board and Commission to provide an Annual Report to the City Council regarding the Board or Commission's activities for the previous 12 months; and

WHEREAS, in accordance with Chapter 2.20, the Staff Liaisons for each Board and Commission prepared the requisite Annual Reports, which were submitted to the City Council as a combined Consent Calendar item at the regular meeting on August 19, 2025; and

WHEREAS, during the meeting, Staff was advised by the City Council that they preferred that the Annual Reports instead be presented as a General Business item, and that each Chair of the respective Board or Commission, or designee, be allotted at least 5 minutes to present each Annual Report; and

WHEREAS, in light of the foregoing, the following amendments to Chapter 2.20 are proposed for each Board and Commission with the only difference being when the Annual Reports are due; and

WHEREAS, the City Manager recommends staggering the presentation of each Annual Report to allow the City Council sufficient time to focus on each Board and Commission's activities separately.

THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals

The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Amendment to Chapter 2.20 (City Council Advisory Boards and Commissions) of Title 2 (Administration and Personnel) Regarding Annual Reports

Chapter 2.20 (City Advisory Boards and Commissions) of Title 2 (Administration and Personnel) is hereby amended as follows:

Chapter 2.20 City Council Advisory Boards and Commissions

§ 2.20.005 Establishment.

The city council advisory boards and commissions described in this chapter are hereby established to provide the city council with advice and recommendations pertaining to certain matters within the defined subject matter jurisdiction of the respective board or commission as determined by the city council, and other matters as may be assigned or requested by the city council from time to time.

§ 2.20.010 Public Arts Commission

2.20.010.02 – Composition.

The Public Arts Commission shall consist of nine members and two alternates with two members being minors.

2.20.010.04 – Terms of Office.

The term of office of each member shall be three years, expiring June 30th.

2.20.010.06 – Powers and duties.

The Public Arts Commission's general powers and duties shall be limited to the following:

1. Providing advice and recommendations to the city council regarding grant applications for public art projects, programs, and/or services, consistent with any criteria associated with the respective grant requirements and specifications, as may be requested or directed by the city council or staff liaison;
2. Providing advice and recommendations to the city council regarding whether to accept any public art offered or required to be provided by the private sector, as may be requested or directed by the city council or staff liaison;

3. Providing advice and recommendations to the city council regarding the criteria and specifications for public art grant programs funded and administered by the city, as may be requested or directed by the city council or staff liaison;
4. Providing advice and recommendations to the city council regarding public art programs for the benefit of seniors, in consultation with the senior citizens commission, youth and the disabled within the city, as may be requested or directed by the city council or staff liaison;
5. Providing advice and recommendations to the city council regarding the placement of any art in public spaces, places and facilities owned or managed by the city or any of its affiliated agencies, or by any public and private utility service providers, as may be requested or directed by the city council or staff liaison;
6. Providing advice and recommendations to the city council regarding the incorporation of public art in public works projects that will be within public view, as may be requested or directed by the city council or staff liaison;
7. Providing advice and recommendations to the city council regarding sources such as non-profit organizations, community service organizations, private entities, and/or other public agencies which have the capability and resources to fund and or provide public art for the benefit of the city, as may be requested or directed by the city council or staff liaison;
8. Providing advice and recommendations to the city council regarding the use and incorporation of recycled materials in any public art, as may be requested or directed by the city council or staff liaison;
9. Providing advice and recommendations to the city council regarding any educational or community engagement programs within the city related to public art, as may be requested or directed by the city council or staff liaison;
10. Providing a forum for members of the public to present ideas pertaining to public art within the city, and reporting

on such to the city council if deemed necessary by the staff liaison or council liaison;

11. Providing advice and recommendations to the city council regarding public art policies and programs and any other public art-related matters as may be requested or directed by the city council or staff liaison; and
12. Providing an annual report to the city council ***in January of each year*** ~~at a time determined by the staff liaison~~ regarding the commission's activities ~~of~~ ***for*** the previous 12 months.
 - a. ***After the annual report is approved by the commission, the staff liaison shall submit it to the city clerk in a timely manner, which shall be presented to the city council as a general business item on a designated city council agenda.***
 - b. ***The chair or designee shall be allotted at least five (5) minutes to present the annual report at the designated city council meeting.***

§ 2.20.020 Environmental and Historical Preservation Commission

2.20.020.02 – Composition.

The Environmental and Historical Preservation Commission shall consist of seven members and two alternate members.

2.20.020.04 – Terms of Office.

The term of office for each member shall be three years, expiring June 30th.

2.20.020.06 – Powers and duties.

The Environmental and Historical Preservation Commission's general powers and duties shall be limited to the following:

1. With respect to Historical Preservation:
 - a. Providing advice and recommendations to the city council regarding whether a particular place or structure is historically significant, as may be

requested or directed by the city council or staff liaison;

- b. Providing advice and recommendations to the city council regarding grant applications for the preservation of structures or places of historical significance within the city, as may be requested or directed by the city council or staff liaison;
- c. Providing advice and recommendations to the city council regarding the criteria and specifications for historic preservation grant programs funded and administered by the city, as may be requested or directed by the city council or staff liaison;
- d. Providing advice and recommendations to the city council regarding the preservation of any structures or places of historical significance, owned or managed by the city or any of its affiliated agencies, as may be requested or directed by the city council or staff liaison;
- e. Providing advice and recommendations to the city council regarding any sources such as non-profit organizations, community service organizations, private entities and/or other public agencies which have the capability and resources to fund the preservation of any structures or places of historical significance within the city, as may be requested or directed by the city council or staff liaison;
- f. Providing advice and recommendations to the city council regarding any educational or community engagement programs within the city related to historic preservation, as may be requested or directed by the city council or staff liaison;
- g. Providing a forum for members of the public to present ideas pertaining to the preservation of certain structures and places of historical significance within the city, and reporting on such to the city council if deemed necessary by the staff liaison or council liaison;

- h. Providing advice and recommendations to the city council regarding any historic preservation policies and programs, as may be requested or directed by the city council or staff liaison; and

2. With respect to Environmental matters:

- a. Providing advice and recommendations to the city council regarding any educational or community engagement programs within the city related to environmental issues, as may be requested or directed by the city council or staff liaison;
- b. Providing advice and recommendations to the city council regarding environmental issues unrelated to any specific projects within the purview of the planning commission or city council, as may be requested or directed by the city council or staff liaison;
- c. Providing a forum for members of the public to present ideas or pertaining to environmental issues unrelated to any specific projects within the purview of the planning commission or city council, and reporting on such to the City Council if deemed necessary by the staff liaison or council liaison;
- d. Providing advice and recommendations to the city council regarding, environmental issues policies and programs, as may be requested or directed by the city council or staff liaison; and

3. The commission shall provide an annual report to the city council ***in February of each year*** ~~at a time determined by the staff liaison~~ regarding the commission's environmental and historical preservation activities for the previous 12 months.

- a. ***After the annual report is approved by the commission, the staff liaison shall submit it to the city clerk in a timely manner, which shall be presented to the city council as a***

general business item on a designated city council agenda.

- a. The chair or designee shall be allotted at least five (5) minutes to present the annual report at the designated city council meeting.***

§ 2.20.030 Library Commission

2.20.030.02 – Composition.

The Library Commission shall consist of seven members and two alternates.

2.20.030.04 – Terms of Office.

The term of office of each member shall be three years, expiring June 30th.

2.20.030.06 – Powers and duties.

The Library Commission's general powers and duties shall be limited to the following:

1. Providing advice and recommendations to the city council, serving as the library board of trustees, regarding grant applications for library projects, programs, and/or services, consistent with any criteria associated with the respective grant requirements and specifications, as may be requested or directed by the city council, serving as the library board of trustees, or staff liaison;
2. Providing advice and recommendations to the city council, serving as the library board of trustees, regarding whether to accept any book collections or other personal items offered by the private sector, as may be requested or directed by the city council, serving as the library board of trustees, or staff liaison;
3. Providing advice and recommendations to the city council, serving as the library board of trustees, regarding the criteria and specifications for library programs funded and administered by the city, as may

be requested or directed by the city council, serving as the library board of trustees, or staff liaison;

4. Providing advice and recommendations to the city council, serving as the library board of trustees, regarding library programs for the benefit of seniors, in consultation with the senior citizens commission, youth and the disabled within the city, and community engagement programs, as may be requested or directed by the city council, serving as the library board of trustees, or staff liaison;
5. Providing advice and recommendations to the city council, serving as the library board of trustees, regarding sources such as non-profit organizations, community service organizations, private entities, and/or other public agencies which have the capability and resources to fund and or provide library services, programs or inventory for the benefit of the city's libraries, as may be requested or directed by the city council, serving as the library board of trustees, or staff liaison;
6. Providing advice and recommendations to the city council, serving as the library board of trustees, at the time requested by the city manager, regarding the budgets and financial statements related to the provision of library services within the city;
7. Providing advice and recommendations to the city council, serving as the library board of trustees, regarding the operation, acquisition and use of real property and/or improvements for library purposes as may be requested or directed by the city council, serving as the library board of trustees, or staff liaison;
8. Providing a forum for members of the public to present ideas or requests pertaining to library services and reporting on such to the city council, serving as the library board of trustees, if determined necessary by the staff liaison or council liaison;
9. Serving as a liaison between the city council, serving as the library board of trustees, and any local "Friends of the Library" organizations or similar other entities established for the benefit of the city's library's

programs, services and patrons, and reporting on such to the city council, serving as the library board of trustees, if determined by the staff liaison or council liaison;

10. Providing advice and recommendations to the city council regarding library policies, programs, services, and any other matters as may be requested or directed by the city council serving as the library board of trustees, or staff liaison; and

11. Providing an annual report to the city council serving as the library board of trustees ~~at a time determined by the staff liaison~~ **in March of each year** regarding the commission's activities ~~of~~ **for** the previous 12 months.

a. After the annual report is approved by the commission, the staff liaison shall submit it to the city clerk in a timely manner, which shall be presented to the city council as a general business item on a designated city council agenda.

b. The chair or designee shall be allotted at least five (5) minutes to present the annual report at the designated city council meeting.

§ 2.20.040 Parks, Community Services and Trails Commission

2.20.040.02 – Composition.

The Parks, Community Services and Trails Commission shall consist of nine members with two members being minors and two alternates.

2.20.040.04 – Terms of Office.

The term of office of each member shall be two years, expiring June 30th.

2.20.040.06 – Powers and duties.

The Parks, Community Services and Trails Commission's general powers and duties shall be limited to the following:

1. Providing advice and recommendations to the city council regarding grant applications for parks, trails and community service projects and programs, consistent with any criteria associated with the respective grant requirements and specifications, as may be requested or directed by the city council or staff liaison;
2. Providing advice and recommendations to the city council regarding whether to accept any real or personal property, improvements or other items offered by the private sector or other public agencies, for parks, trails and community services purposes as may be requested or directed by the city council or staff liaison;
3. Providing advice and recommendations to the city council regarding the criteria and specifications for any parks, trails and community service programs funded and administered by the city, as may be requested or directed by the city council or staff liaison;
4. Providing advice and recommendations to the city council regarding any parks, trails and community service programs for the benefit of seniors, in consultation with the senior citizens commission, youth and the disabled within the city, and community engagement programs, as may be requested or directed by the city council or staff liaison;
5. Providing advice and recommendations to the city council regarding sources such as non-profit organizations, community service organizations, private entities and/or other public agencies which have the capability and resources to fund and/or provide any real or personal property, improvements or other items related to parks, trails or community services for the benefit of the city, as may be requested or directed by the city council or staff liaison;
6. Providing advice and recommendations to the city council at the time requested by the city manager regarding the budgets and financial statements related to the provision of parks, trails and community services within the city;

7. Providing advice and recommendations to the city council regarding the operation, acquisition and use of real and personal property, improvements and other items for parks, trails and community service purposes, as may be requested or directed by the city council or staff liaison;
8. Providing advice and recommendations to the city council regarding various equestrian issues, including an equestrian center, equestrian shows, horsemanship and other equestrian-related activities, as may be requested or directed by the city council or staff liaison;
9. Providing advice and recommendations to the city council regarding long-range plans for the ultimate development of city parks, trails and other recreational facilities, consistent with any applicable general plan policies and objectives, specific plans, master plans and zoning adopted by the city and in compliance with all applicable federal and state regulations, as may be requested or directed by the city council or staff liaison;
10. Providing a forum for members of the public to present ideas or requests pertaining to parks, trails and community services and reporting on such to the city council, if determined necessary by the staff liaison or council liaison;
11. Providing advice and recommendations to the city council regarding parks, trails and community services as may be requested or directed by the city council or staff liaison;
12. Providing an annual report to the city council ~~at a time determined by the staff liaison~~ **in April of each year** regarding the commission's activities ~~of~~ **for** the previous 12 months.
 - a. ***After the annual report is approved by the commission, the staff liaison shall submit it to the city clerk in a timely manner, which shall be presented to the city council as a general business item on a designated city council agenda.***

- b. The chair or designee shall be allotted at least five (5) minutes to present the annual report at the designated city council meeting.***

§ 2.20.050 Senior Citizens Commission

2.20.050.02 – Composition.

The Senior Citizens Commission shall consist of nine members and two alternates.

2.20.050.04 – Terms of Office.

The term of office for each member shall be three years, expiring June 30th.

2.20.050.06 – Powers and duties.

A. The Senior Citizens Commission's powers and duties shall be limited to the following:

1. Providing advice and recommendations to the city council regarding grant applications for senior-related projects, programs, and/or services, consistent with any criteria associated with the respective grant requirements and specifications, as may be requested or directed by the city council or staff liaison;
2. Providing advice and recommendations to the city council regarding whether to accept any real or personal property or other items offered by the private sector or another public agency, as may be requested or directed by the city council or staff liaison;
3. Providing advice and recommendations to the city council regarding the city's senior center(s), senior-related policies, program and services, and community engagement programs, as may be requested or directed by the city council or staff liaison;
4. Providing advice and recommendations to the city council regarding sources such as non-profit organizations, community service organizations, private entities and/or other public agencies which have the capability and resources to fund the city's senior center(s), the provision of senior-related

programs and services, and the acquisition of real and personal property and other items for the benefit of the city's senior center(s) and/or seniors, as may be requested or directed by the city council or staff liaison;

5. Providing advice and recommendations to the city council, at the time requested by the city manager, regarding the budgets and financial statements related to the senior center(s) and the provision of senior-related services within the city;
6. Providing advice and recommendations to the city council regarding the operation, acquisition and use of real and personal property and/or improvements for senior-related purposes as may be requested or directed by the city council or staff liaison;
7. Providing a forum for members of the public to present ideas or requests pertaining to the senior center(s) or senior-related programs and services and reporting on such to the city council, if determined necessary by the staff liaison or council liaison;
8. Serving as a liaison between the city council and any local senior-type organizations established for the benefit of the city's senior center(s) and the city's seniors and reporting on such to the city council, if determined necessary by the staff liaison or council liaison;
9. Providing advice and recommendations to the city council regarding any other matters as may be requested or directed by the city council or staff liaison; and
10. Providing an annual report to the city council ~~at a time determined by the staff liaison~~ **in May of each year** regarding the commission's activities ~~of~~ **for** the previous 12 months.

a. After the annual report is approved by the commission, the staff liaison shall submit it to the city clerk in a timely manner, which shall be presented to the city council as a general business item on a designated city council agenda.

- b. The chair or designee shall be allotted at least five (5) minutes to present the annual report at the designated city council meeting.***

§ 2.20.060 Traffic Safety Commission

2.20.060.02 – Composition.

The Traffic Safety Commission shall consist of seven voting members, eight non-voting members, and two alternates.

The eight non-voting members shall consist of the following:

1. One representative of the Moreno Valley parent-teacher association (PTA) or parent-teacher organization (PTO) and one representative of the Val Verde PTA/PTO. Both representatives shall be nominated by the governing bodies of their respective PTA/PTO to serve on the commission, subject to confirmation of appointment by the city council. In the event there is no PTA/PTO, the governing bodies the respective school districts shall nominate a member to serve on the commission, subject to confirmation of appointment by the city council;
2. One representative of the Moreno Valley Unified School District, and one representative of the Val Verde Unified School District, nominated by the governing bodies of the respective school districts as ex officio, nonvoting members, each of whom shall have sufficient knowledge and experience related to the local traffic safety interests and concerns of their respective school districts, subject to confirmation of appointment by the city council. These members shall not be required to be residents of the city or registered voters of the city.
3. One student representative of the Moreno Valley Unified School District and one student representative of the Val Verde Unified School District, as ex-officio, nonvoting members of the commission, nominated by the governing bodies of the respective school districts, subject to confirmation of appointment by the city council. If the above-referenced school districts fail to nominate a student member of the commission, the city council may appoint a student from the law enforcement explorer program. These members shall not be required to be

registered voters of the city unless they are eligible to register to vote;

4. One representative of the Automobile Club of Southern California as an ex officio, nonvoting member. This member shall not be required to be a resident of the city or a registered voter of the city.
5. One representative of District 8 of the California Department of Transportation as an ex officio, nonvoting member. This member shall not be required to be a resident of the city or a registered voter of the city.

2.20.060.04 – Terms of Office.

The Term of office of each member shall be three years, expiring June 30.

2.20.060.06 – Powers and duties

A. The Traffic Safety Commission's general powers and duties shall be limited to the following:

1. Evaluating proposals and requests for traffic control measures and devices that regulate traffic and parking within the city, and providing advice and recommendations to the city council and other appropriate authorities as determined by the staff liaison regarding the same;
2. Providing advice and recommendations to the city engineer or designee regarding any needs for striping, signage and other non-regulatory traffic-related measures and devices;
3. Providing advice and recommendations to the city engineer or designee regarding the substance, content, and preparation of traffic reports and the improvement of traffic safety conditions in the city, consistent with any pertinent traffic studies and analyses prepared by or on behalf of the city;
4. Providing a forum for members of the public to present ideas or concerns or requests pertaining to traffic and pedestrian safety issues unrelated to any development projects within the purview of the planning commission

or city council, and reporting on such to the city council if deemed necessary by the staff liaison or council liaison;

5. Providing advice and recommendations to the city council regarding any educational or community engagement programs within the city related to traffic and pedestrian safety, as may be requested or directed by the city council or staff liaison;
6. Providing advice and recommendations to the city council regarding any traffic-related matters as may be requested or directed by the city council; and
7. Providing an annual report to the city council ~~at a time determined by the staff liaison~~ **in June of each year** regarding the commission's activities ~~of~~ **for** the previous 12 months.

a. After the annual report is approved by the commission, the staff liaison shall submit it to the city clerk in a timely manner, which shall be presented to the city council as a general business item on a designated city council agenda.

b. The chair or designee shall be allotted at least five (5) minutes to present the annual report at the designated city council meeting.

§ 2.20.070 Utilities Commission

2.20.070.02 – Composition.

The Utilities Commission shall consist of five members and two alternates. At least two members shall be Moreno Valley Utility customers, with one member being a business customer and one member being a residential customer of Moreno Valley Utility. The business consumer member shall not be required to be a resident of the city or a registered voter of the city.

2.20.070.04 – Terms of Office.

The term of office of each member shall be three years, expiring June 30.

2.20.070.06 – Powers and duties.

The Utilities Commission's powers and duties shall be limited to the following:

1. Providing advice and recommendations to the city council regarding matters pertaining to Moreno Valley Utility, including without limitation, any issues pertaining to rates, customer service, infrastructure and capital improvements, as may be requested or directed by the city council or staff liaison;
2. Providing advice and recommendations to the city council and pertinent department director or designee regarding matters pertaining to other utility services provided within the city, by any public, private or investor-owned utilities, including, but not limited to, water, sewer, gas, and electricity;
3. Providing advice and recommendations to the city council at the time requested by the city manager, regarding the budgets and financial statements related to the budget for the Moreno Valley Utility;
4. Providing a forum for members of the public to present ideas or concerns or requests pertaining to utility services provided within the city, by any public, private or investor-owned utilities, including, but not limited to, water, sewer, gas, and electricity, and reporting the same to the city council, if determined necessary by the staff liaison, or council liaison and/or responding to the same as may be recommended by the staff liaison;
5. Providing advice and recommendations to the city council regarding any educational or community engagement programs within the city related to utility use and energy conservation in consultation with the Environmental and Historical Preservation Commission as may be requested or directed by the city council or staff liaison;
6. Providing advice and recommendations to the city council regarding any utility-related matters as may be requested or directed by the city council or the staff liaison; and

7. Providing an annual report to the city council ~~at a time determined by the staff liaison~~ **in September of each year** regarding the commission's activities ~~of~~ **for** the previous 12 months.

a. After the annual report is approved by the commission, the staff liaison shall submit it to the city clerk in a timely manner, which shall be presented to the city council as a general business item on a designated city council agenda.

b. The chair or designee shall be allotted at least five (5) minutes to present the annual report at the designated city council meeting.

Section 3. Severability

That the City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance as hereby adopted shall remain in full force and effect.

Section 4. Repeal of Conflicting Provisions

That all the provisions heretofore adopted by the City Council that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 5. Effective Date

That this Ordinance shall take effect thirty (30) days after its second reading.

Section 6. Certification

That the City Clerk shall certify to the passage and adoption of this Ordinance, enter the same in the book for original ordinances of the City, and make a minute of passage and adoption thereof in the records of the proceedings of the City Council, in the minutes of the meeting at which this Ordinance is passed and adopted.

APPROVED AND ADOPTED this ____ day of _____ 2025.

Ulises Cabrera
Mayor
City of Moreno Valley

ATTEST:

M. Patricia Rodriguez, City Clerk

APPROVED AS TO FORM:

Steven B. Quintanilla, City Attorney