



Report to City Council

TO: Mayor and City Council
Mayor and City Council Acting in its Capacity as
President and Members of the Board of Directors of
the Moreno Valley Community Services District (CSD)

FROM: Melissa Walker, Public Works Director/City Engineer
Jeremy Bubnick, Parks & Community Services
Director

AGENDA DATE: September 2, 2025

TITLE: APPROVE THE FIRST AMENDMENT TO THE
AGREEMENT FOR PROFESSIONAL CONSULTANT
SERVICES FOR PROGRAM ADMINISTERING AND
PROJECT COMPLIANCE MONITORING SERVICES
(REPORT OF: PUBLIC WORKS) (DISTRICT: ALL
DISTRICTS)

TITLE SUMMARY: Approve The First Amendment To The Agreement For
Professional Consultant Services With Perceptive
Enterprises, Inc., To Provide Program Administration For
The Disadvantaged Business Enterprise Program And To
Expand Labor And Compliance Monitoring Services For
Citywide Projects

DISTRICT: All Districts

Recommendation(s)

That the City Council and CSD:

1. Approve the First Amendment to the Agreement for Professional Consultant Services with Perceptive Enterprises, Inc., to provide Program Administration for the Disadvantaged Business Enterprise Program and to expand the Agreement to include Labor and Compliance Monitoring Services for citywide projects; and

2. Authorize the City Manager to execute the First Amendment to the Agreement for Professional Consultant Services with Perceptive Enterprises, Inc., in the amount of \$500,000, funded by the City Council approved Operating Budget and other project-specific funding; and

3. Authorize the issuance of purchase orders with Perceptive Enterprises, Inc., not to exceed the total amount allowed annually, per the terms specified in the First Amendment, per year, for the entirety of the contract term, unless otherwise amended; and

4. Authorize the City Manager, or their designee, to execute any subsequent amendments to the Agreement with Perceptive Enterprises, Inc., including the authority to authorize any associated purchase orders, in accordance with the terms of the Agreement, and within the budgetary amounts previously approved by the City Council/Community Services District Board as part of the adopted and/or amended budget process, subject to the approval of the City Attorney.

SUMMARY

This report recommends approval of the First Amendment to the Agreement for Professional Consultant Services with Perceptive Enterprises, Inc. The amendment will enable Perceptive Enterprises, Inc. to provide Program Administration services for the Disadvantaged Business Enterprise (DBE) Program and will further expand the scope of the original agreement to include Labor and Compliance Monitoring Services for citywide projects.

DISCUSSION

The City of Moreno Valley consists of various departments and divisions that oversee a wide range of programs and services aimed at providing a safe and enjoyable quality of life for Moreno Valley residents and communities. To enhance the administration of these services, the City regularly utilizes consultants and contractors with proven expertise in providing licensed or specialized services, including project management services.

Labor and Compliance Monitoring Services are essential for ensuring that labor costs associated with various public projects are properly documented and comply with all federal, state, and local laws. Currently, the City's staffing is not equipped with the resources to manage these essential tasks efficiently. Therefore, this staff report recommends that the City Council approve the First Amendment to the Agreement with Perceptive Enterprises, Inc., continuing the agreement to provide program administration of the Disadvantaged Business Enterprise (DBE) Program and Labor and Compliance Monitoring Services. The First Amendment will further broaden the scope of services to include Labor and Compliance Monitoring Services for projects citywide, allowing the City to be better equipped to oversee the necessary Labor Compliance Monitoring needs of projects overseen by the various City departments.

The Engineering Division of Public Works, Capital Projects, who oversees the construction of a majority of public infrastructure projects for the City, prepared a Request for Proposals (RFP) for Professional Consultant Disadvantaged Business Enterprise (DBE) Program Administering and Labor Compliance Monitoring Services on May 8, 2025, through the City's RFP and electronic bid management system, OpenGov.com. The City received four (4) proposals in response to the RFP. Pursuant to the City's Municipal Code requirements, a selection committee comprised of City staff reviewed and rated all proposals. Perceptive Enterprise, Inc., was selected as the most qualified consultant. Perceptive Enterprise, Inc., demonstrated a very thorough understanding of the work and successfully presented their ability to provide the required services on time and within budget.

The City entered into the original agreement, with a five-year term from July 2, 2025, to June 30, 2030, for \$75,000.00 per year with a not-to-exceed amount of \$375,000.00 in total for the term of the agreement. The proposed First Amendment proposes to increase the per year amount from \$75,000.00 per year to \$100,000 per year (a \$25,000 per year increase) for Labor Compliance Monitoring and Administration services for projects citywide.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommends this alternative, as it will provide necessary Labor Compliance Monitoring services of citywide projects.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *Staff does not recommend this alternative, as it could lead to errors and omissions in the City's compliance with state and federal labor laws across various trades, and may cause delays with construction projects for the community.*

FISCAL IMPACT

Program Administration for the Disadvantaged Business Enterprise (DBE) Program and Labor and Compliance Monitoring services are funded by the City Council approved Operating Budget and other project specific funding. There is no impact to the General Fund.

NOTIFICATION

Publication of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Sharon Goodale
Management Analyst, Parks and Community Services

Concurred By:
Quang Nguyen, P.E.
Principal Engineer, Capital Projects

Department Head Approval:
Melissa Walker, P.E.
Public Works Director/City Engineer

Concurred By:
Allen Yun
Project Manager, Parks and Community Services

CITY COUNCIL GOALS

Positive Environment: Create a positive environment for the development of Moreno Valley's future.

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

Revenue Diversification and Preservation: Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

Report Approval Details

Document Title:	STAFFREPORT_PW_FIRST_AMEND LABORCOMPL.docx
Attachments:	- Exhibit A_First Amendment_Perceptive Enterprises, Inc.docx - Exhibit B _ Original Agreement.pdf
Final Approval Date:	Aug 27, 2025

This report and all of its attachments were approved and signed as outlined below:

Melissa Walker

Sean Kelleher

Natalia Lopez

Dena Heald

Launa Jimenez

Brian Mohan

Patty Rodriguez