



Report to City Council

TO: Mayor and City Council

FROM: Patty Rodriguez, Manager of the Office of Mayor and City Council/City Clerk

AGENDA DATE: September 2, 2025

TITLE: MASTER ATTENDANCE LOG FOR CITY COUNCIL ADVISORY BOARDS AND COMMISSIONS (REPORT OF: CITY CLERK) (DISTRICT: ALL DISTRICTS)

TITLE SUMMARY: Master Attendance Log for City Council Advisory Boards and Commissions – January to July 2025

DISTRICT: All Districts

Recommendation(s)

That the City Council:

1. Receive and File.

SUMMARY

In accordance with Legislative Policy 1.10, *City Council Advisory Boards and Commissions*, Section II, L. (Attendance Sheet), attendance must be tracked throughout each fiscal year. After the final regular meeting of each month, staff liaisons are required to submit attendance records for their respective advisory boards and commissions to the City Clerk.

The City Clerk compiles this information into a master attendance log and presents it to the City Council as a Consent Calendar item at the first regular Council meeting of each month. The attendance log must include:

- The name of the advisory board or commission
- The name of each member
- Attendance status for each regular meeting (Present or Absent)
- If absent, whether the absence was **Excused** or **Unexcused**

This staff report includes the master attendance log from January through July 2025.

ALTERNATIVES

1. There are no alternatives for this staff report.

FISCAL IMPACT

There is no fiscal impact associated with this staff report.

NOTIFICATION

Publication of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Patty Rodriguez
Manager of the Office of Mayor and City Council/City Clerk

Department Head Approval:
Patty Rodriguez
Manager of the Office of Mayor and City
Council/City Clerk

CITY COUNCIL GOALS

Advocacy: Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies and corporations.

Community Image, Neighborhood Pride and Cleanliness: Promote a sense of community pride and foster an excellent image about our City by developing and executing programs which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

Positive Environment: Create a positive environment for the development of Moreno Valley's future.

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

CITY COUNCIL STRATEGIC PRIORITIES

1. **Economic Development**
2. **Public Safety**

3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

Report Approval Details

Document Title:	STAFFREPORT_CC_MASTERATTENDANCELOG_ADISORYBOARD SANDCOMMISSIONS_090225_Final.docx
Attachments:	- Legislative Policy 1.10 City Council Advisory Boards and Commission.pdf - Commissions Attendance Log 2025.pdf
Final Approval Date:	Aug 27, 2025

This report and all of its attachments were approved and signed as outlined below:

Patty Rodriguez

Natalia Lopez

Dena Heald

Launa Jimenez

Brian Mohan

Patty Rodriguez