



Report to City Council

TO: Mayor and City Council

FROM: Jesse Park, Fire Chief

AGENDA DATE: August 19, 2025

TITLE: ADOPT POLICY 2.20 CONTINUITY OF OPERATIONS/CONTINUITY OF GOVERNMENT PLAN (PUBLIC SAFETY PLAN) (REPORT OF: FIRE) (DISTRICT: NOT APPLICABLE)

TITLE SUMMARY: Adopt Policy 2.20 Continuity of Operations/Continuity of Government Plan (Public Security Plan)

DISTRICT: Not Applicable

Recommendation(s)

That the City Council:

1. Adopt Policy 2.20 Continuity of Operations/Continuity of Government Plan (Public Security Plan).

SUMMARY

This report recommends that the City Council adopt Policy 2.20 Continuity of Operations/Continuity of Government Plan (Public Security Plan), which details emergency authorities, lines of succession, and other key disaster planning elements.

DISCUSSION

The City develops and maintains various emergency plans that describe how it will prepare for, respond to, and recover from emergencies or disasters. The Continuity of Operations/Continuity of Government Plan (Public Security Plan) outlines disaster

authorities, lines of succession, critical response facilities, and other essential elements to ensure the City can continue delivering vital services to the community during a disaster.

The Emergency Operations Plan (EOP) establishes the framework for how the City will organize the emergency management organization. The Local Hazard Mitigation Plan (LHMP) identifies hazards and probabilities of such within the City. The City Municipal Code outlines how the City operates, its rules, and standards. These are developed and intended for public consumption as an education tool on hazards that exist within the City and how the City will broadly plan for, respond to, and recover from disasters.

The Continuity of Operations/Continuity of Government Plan (Public Security Plan) answers the question of how the City will respond in greater detail by identifying critical facilities, lines of succession, succession authorities, and other tactical details. For this reason, the plan may be withheld from public disclosure. Like other emergency plans, the Continuity of Operations/Continuity of Government Plan (Public Security Plan) is a living document that is regularly reviewed and updated to ensure validity and accuracy.

The Office of Emergency Management & Volunteer Services Division has responsibility for maintenance of the plan under the authority of the Director of Emergency Services.

The Continuity of Operations/Continuity of Government Plan (Public Security Plan), which is in “draft” form, should not be publicly disclosed since the Public Records Act exempts from disclosure “preliminary drafts” if the public interest in nondisclosure clearly outweighs the public interest in disclosure. The same applies to the “final” Continuity of Operations/Continuity of Government Plan (Public Security Plan). (See Government Code Section 7922.000). In both instances, it is clear that the public interest in nondisclosure of the Continuity of Operations/Continuity of Government Plan (Public Security Plan) clearly outweighs the public interest in disclosure in that the disclosure of the Continuity of Operations/Continuity of Government Plan (Public Security Plan) (whether in draft form or final form) could make the City more vulnerable to security threats to public buildings, essential public services (e.g. staff and other City officials) and the general public. The Continuity of Operations/Continuity of Government Plan (Public Security Plan) contains detailed information regarding how the City identifies potential threats to public security and how the City plans to respond to various such threats. If such information is publicly disclosed, it could provide insight to potential terrorists and others interested in engaging in violence against the City and the general public on how to avoid detection and accountability for their unlawful activities, which could involve massive property damage, numerous personal injuries, and even deaths, in addition to potentially disrupting the continuity of government after a local terrorist event or disaster.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommend this alternative.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *Staff does not recommend this alternative.*

FISCAL IMPACT

There is no fiscal impact.

NOTIFICATION

Publication of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Diana Rockot-Sykes
Emergency Operations & Volunteer Services Division Manager

Department Head Approval:
Jesse Park
Fire Chief

CITY COUNCIL GOALS

Public Safety: Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work, and visit the City of Moreno Valley.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

Report Approval Details

Document Title:	STAFFREPORT_FD_COOPCOG_PLAN.docx
Attachments:	- 2.20 - COOP_COG_Draft.docx
Final Approval Date:	Aug 14, 2025

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Jesse Park was completed by assistant Shanna Palau

Jesse Park

Natalia Lopez

Dena Heald

No Signature - Task assigned to Launa Jimenez was completed by assistant Angel Galache

Launa Jimenez

Brian Mohan

Patty Rodriguez