



**TO:** Mayor and City Council

**FROM:** DEPARTMENT HEAD - MELISSA WALKER, P.E.  
STAFF LIASION - EDWARD I. INIT  
COUNCIL LIAISON - EDWARD A. DELGADO,  
DISTRICT 2

**AGENDA DATE:** August 19, 2025

**TITLE:** TRAFFIC SAFETY COMMISSION 2024-2025 FISCAL  
YEAR ANNUAL REPORT

**TITLE SUMMARY:** TRAFFIC SAFETY COMMISSION ANNUAL REPORT

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### **SUMMARY**

The Traffic Safety Commission (TSC) general duties are to evaluate proposals and requests for traffic control measures and devices that regulate traffic and parking within the City and to provide advice and recommendations to the City Council.

### **COMPOSITION**

The following persons serve as voting members:

1. David Layne, District 4, 5/21/24 - 6/30/27
2. Esther Johnson, District 2, 6/21/2022 – 6/30/25
3. Zainab Alkhamaisi, District 2, 6/21/2022 – 6/30/25
4. Tyrone McCoy, District 1, 8/15/23 - 6/30/26
5. Seth Cox, District 3, 5/6/25 - 6/30/27
6. Kimberly Wallen, District 3, 5/6/25 - 6/30/27
7. Sharon Hedges (Alternate), District 2, 5/6/25 - 6/30/26

The current Chair is David Layne, and the current Vice Chair is Esther Johnson.

## **RECOMMENDATIONS SUBMITTED TO COUNCIL/DISPOSTION**

There were no recommendations submitted to the City Council for action.

## **OTHER ACTIVITIES**

### **School Safety Enhancements:**

The Commission conducted a comprehensive review of traffic speeds, volumes, and pedestrian activity along Hidden Springs Drive and Kitching Street. Based on this assessment, the Commission recommended deploying three crossing guards to enhance pedestrian safety near the school zones: one crossing guard at Hidden Springs Elementary and two crossing guards at Cloverdale Elementary.

### **Signage and Striping Program Oversight:**

The Commission reviewed the City's ongoing Signing and Striping Maintenance Program. This included evaluating progress on roadway visibility, sign condition, and pavement marking improvements to ensure optimal traffic guidance and safety compliance throughout the City.

### **Burro-Related Traffic Safety Measures:**

In response to a notable increase in traffic collisions involving burros, the Commission reviewed data and community concerns and examined comprehensive mitigation strategies. The review included educational campaigns, signage enhancements, and potential roadway improvements aimed at reducing wildlife-vehicle incidents.

## **FUTURE ITEMS**

### **Commercial Vehicle Truck Route Review:**

The Commission will evaluate the City's designated Commercial Vehicle Truck Routes and recommend potential revisions to improve safety, reduce infrastructure wear, and enhance traffic flow in sensitive areas.

### **School Traffic Circulation Studies:**

The Commission will explore traffic circulation patterns at Hidden Springs Elementary and Valley View High School. The goal is to identify traffic conflicts, congestion points, and pedestrian safety issues, followed by actionable recommendations to improve overall school zone safety.

## **ATTENDANCE**

The Commission held five regular meetings during the year. No special meetings were held, as scheduling was impacted by occasional quorum limitations. Attached as a reference is the TSC Commissioner Attendance Sheet for Fiscal Year 2024/25.

<b>Name</b>	<b>Regular Meeting Absences</b>	<b>Special Meeting Absences</b>	<b>Percent Absent</b>
David Layne	1/5	0/0	20%
Esther Johnson	2/5	0/0	40%
Zainab Alkhamaisi	4/5	0/0	80%
Tyrone McCoy	0/5	0/0	0%
Seth Cox	0/1	0/0	0%
Kimberly Wallen	0/2	0/0	0%
Sharon Hedges (Alternate)	0/0	0/0	0%

## **PREPARATION OF STAFF REPORT**

Prepared by:  
Edward I. Init, PMP, Assistant Engineer  
Public Works Department

Reviewed and Approved by:  
Melissa Walker, P.E.  
Public Works Director/City Engineer

**TRAFFIC SAFETY COMMISSION  
ATTENDANCE SHEET  
FY2024-2025**

Commissioners	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025
David. Layne	No Meeting No Quorum	No Meeting No Quorum	No Meeting No Quorum	Attended	Excused	No Meeting Holiday Week	Attended	No Meeting No Quorum	No Meeting No Quorum	Attended	Attended
Esther Johnson				Attended	Excused		Attended			Unexcused	
Zainab Alkhamaisi				Unexcused	Unexcused		Unexcused			Attended	Unexcused
Tyrone McCoy				Attended	Attended		Attended			Attended	
Kimberly Wallen				Attended	Attended		Term Expired				
Seth Cox	Not Sworn in yet									Attended	
Sharon Hedges (Alternate)	Not Sworn in yet										