



TO: Mayor and Council

FROM: DEPARTMENT HEAD JEREMY BUBNICK
STAFF LIASION JEREMY BUBNICK
COUNCIL LIAISON CHEYLYNDA BARNARD

AGENDA DATE: August 19, 2025

TITLE: PARKS, COMMUNITY SERVICES AND TRAILS
COMMISSION 2024-2025 FISCAL YEAR ANNUAL
REPORT

TITLE SUMMARY: PARKS, COMMUNITY SERVICES AND TRAILS
COMMISSION ANNUAL REPORT

SUMMARY

Parks, Community Services and Trails Commission encourages public involvement in decision-making, executes administrative tasks when directed, and offers policy recommendations to the City Council. This commission aids the City in maintaining over 540 acres of park and trails and hosts many programs for youth, adults, and our senior community.

COMPOSITION

The following persons served during the past fiscal year as voting members:

1. Rylee Peak, Chair, 6/30/2025
2. James Baker, Vice Chair, 6/30/2026
3. Francisco Lopez, Member, 6/30/2025
4. Omar Gonzalez, Member, 6/30/2025

The current Chair is Rylee Peak, and the current Vice Chair is James Baker.

RECOMMENDATIONS SUBMITTED TO COUNCIL/DISPOSTION

Recommended the naming of our newest upcoming park, Bella Sera.

OTHER ACTIVITIES

Reviewed and discussed the 2025 Special Events Calendar.

Reviewed and discussed PCST Commission Procedural Guidelines.

Receive and reviewed the CIP Update.

Reviewed and approved Commission polo shirts.

Discussed the conversion of one of the Woodland Park Tennis complexes to be converted to dedicated pickle ball courts.

Discussed the possibility of adding a community garden to the 2027-2029 CIP Budget.

Discussed a budget for the Commission.

Discussed the possibility of having promotion of special events during the broadcasting of City Council Meetings.

Reviewed and discussed the new policy for City Commissions.

Discussed and approved for the city to apply for Clean California designation.

Various Commissioners attended:

- Community Day of Service 10/12/24
- Community Day of Service 2/8/25
- Community Day of Service 6/14/25
- Groundbreaking of the Senior Center Expansion
- Dedication of the augmented reality mural “Harmony in the Valley”
- Groundbreaking of the Pump Track “The Flight Deck Bike Park”
- Ribbon Cutting of the new playground at Celebration Park
- Ribbon Cutting of the new playground at Towngate 2 Park
- Numerous Special Events

FUTURE ITEMS

Senior Center expansion project will be completed in 2026.

Equestrian Center Park Improvement is estimated to be completed in Summer 2026.

Flight Deck Park is estimated to be completed by December 2025.

Basketball Court at Patriot Park to be completed in September of 2025.

New Restroom at the Civic Center Amphitheater is estimated to be completed in December 2026.

New park, Bella Sera, dedication September 8, 2025.

ATTENDANCE

The attendance sheet is attached with this staff report.

The Commission held 6 regular meetings and 0 special meetings.

Name	Regular Meeting Absences	Special Meeting Absences	Percent Absent
Rylee Peak	0/6	0/0	0%
James Baker	0/6	0/0	0%
Francisco Lopez	1/6	0/0	17%
Omar Gonzalez	2/6	0/0	33%

PREPARATION OF STAFF REPORT

Prepared by:
Marissa Martinez
Parks and Community Services Department

Reviewed and Approved by:
Jeremy Bubnick
Parks and Community Services Director

PARKS, COMMUNITY SERVICES AND TRAILS COMMISSION - ATTENDANCE FOR FY 2024/2025

Commission Member	DATE OF MEETING													
	7/4/24	8/1/24	9/5/24	10/3/24	11/7/24	12/5/24	1/2/25	2/6/25	3/6/25	4/3/25	5/1/25	6/5/25		
James Baker	NM	NM	NQ	X	NQ	X	NQ	X	X	X	X	NQ		
Omar Gonzalez, Jr.	NM	NM	NQ	X	NQ	X	NQ	E	X	E	X	NQ		
Francisco Lopez	NM	NM	NQ	X	NQ	X	NQ	X	X	X	E	NQ		
Rylee Peak	NM	NM	NQ	X	NQ	X	NQ	X	X	X	X	NQ		

X – Present

E – Excused

A – Absent

NQ – No Quorum

SM – Special Meeting

NM – No Meeting