



Report to City Council

TO: Mayor and City Council

FROM: Melissa Walker, Public Works Director/City Engineer

AGENDA DATE: June 17, 2025

TITLE: AUTHORIZATION TO AWARD AN AGREEMENT FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM CONSULTANT SERVICES FOR THE STORM WATER MANAGEMENT PROGRAM (REPORT OF: PUBLIC WORKS) (ALL DISTRICTS)

TITLE SUMMARY: Authorization To Award An Agreement For Professional Consultant Services With Charles Abbott Associates, Inc. For National Pollutant Discharge Elimination System Administrative And Inspection Services For The Storm Water Management Program

DISTRICT: All Districts

Recommendation(s)

That the City Council:

1. Approve the Agreement for Professional Consultant Services with Charles Abbott Associates, Inc. to provide National Pollutant Discharge Elimination System administrative and inspection services for the Storm Water Management Program in an amount not to exceed \$353,725 for a term of one-year with a four-year optional extension for a not to exceed total of \$1,954,553.91 over the five-year term; and
2. Authorize the City Manager or designee, to execute the Agreement for Professional Consultant Services with Charles Abbott Associates, Inc. subject to the approval of the City Attorney; and

3. Authorize the issuance of annual Purchase Orders to Charles Abbott Associates, Inc. in an amount not to exceed \$1,954,553.91 over the entire term of the Agreement, including any extensions; and

4. Authorize the City Manager to execute any subsequent extensions and/or amendments to the Agreement up to the available budget previously approved by Council, subject to the approval of the City Attorney.

SUMMARY

This report recommends approval of an agreement with Charles Abbott Associates, Inc. for professional consultant services. These services will include administrative support and inspection services related to the National Pollutant Discharge Elimination System (NPDES) as part of the Storm Water Management Program, ensuring compliance with current federal and state regulatory requirements. The costs for these services are included in the operating budget for Fiscal Year 2025/2026.

DISCUSSION

In 1972, Congress passed amendments forming the Clean Water Act, establishing the National Pollutant Discharge Elimination System (NPDES) Permit to regulate stormwater discharges. Under this framework, the Santa Ana Regional Water Quality Control Board issued the fourth-term NPDES and Municipal Separate Storm Sewer System (MS4) Permit in 2010. This permit requires local agencies, including the City, to comply with all established stormwater management programs.

As the City currently does not have the specialized in-house expertise required to effectively support and sustain the program, a Request for Proposals (RFP) for NPDES Consultant Services was posted in April 2025 in the City's current RFP platform, OpenGov. On April 30, 2025, the City received two proposals in response to the RFP. Pursuant to the Moreno Valley Municipal Code procedures for professional services procurement, a selection committee comprised of City staff reviewed and rated all proposals. After rating the proposals, Charles Abbott Associates, Inc. (CAA) was selected as the most qualified consultant based on their expertise and cost-effectiveness.

CAA will conduct mandated federal and state NPDES business and construction site inspections to ensure compliance with the 2010 NPDES Permit. They will also provide on-call Total Maximum Daily Load and administrative services to support the City's participation in regional regulatory efforts. Staff recommends that the City Council approve the Agreement with CAA, highlighting their strong qualifications, extensive experience, and successful performance as the City's current NPDES Program manager.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report.
This alternative supports the City's ongoing compliance with the federal and state regulatory mandates by engaging a consultant to assist with the Storm Water Management Program. Staff recommends this alternative.

2. Do not approve and do not authorize the recommended actions as presented in this staff report. *This alternative will hinder the City's ability to meet all NPDES Permit mandates. Staff does not recommend this alternative.*

FISCAL IMPACT

Costs associated with the services outlined below are included in the adopted operating budget for Fiscal Year 2025/2026 in the Storm Water Management Fund (Fund 2008). It is anticipated that this will be a multi-year contract, subject to the approval of funding levels in subsequent fiscal years for the operating budget.

Funding sources that support the Storm Water Management Fund (Fund 2008) include the following: The National Pollutant Discharge Elimination System Regulatory Rate parcel charges, County Service Area 152 parcel charges, and inspection fees. The revenue generated from these funding sources will be used to cover the costs of administrative and inspection services, and project development reviews. Additionally, direct services for document review related to development projects are paid for using development fees. There is no impact on the General Fund.

The Agreement is subject to an annual Consumer Price Index (CPI) inflation adjustment, at the discretion of the City and with approval from the City Council. The following table is an estimated annual amount for the term of the Agreement.

	FY 2025/26	FY 2026/27*	FY 2027/28*	FY 2028/29*	FY 2029/30*	Cumulative Total
NPDES Services	\$353,725.00	\$371,411.25	\$389,981.81	\$409,480.90	\$429,954.95	\$1,954,553.91

*Extensions are anticipated, based upon presently known information, and may change for various reasons in the future. These reasons include but are not limited to the addition or removal of services and the approval of future operating budget funding levels in subsequent fiscal years.

NOTIFICATION

Publication of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Angelina Astorga
Management Analyst

Concurred By:
Larry Gonzales, P.E.
Acting Principal Engineer

Department Head Approval:
Melissa Walker, P.E.
Public Works Director / City Engineer

Concurred By:
Harold Zamora, P.E.
Engineering Division Manager/
Assistant City Engineer

CITY COUNCIL GOALS

Public Safety: Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

Objective 4.2: Develop and maintain a comprehensive Infrastructure Plan to invest in and deliver City infrastructure.

Report Approval Details

Document Title:	STAFFREPORT_PW_LD_NPDES AWARD.docx
Attachments:	- Draft Agreement for NPDES Services.pdf
Final Approval Date:	Jun 10, 2025

This report and all of its attachments were approved and signed as outlined below:

Melissa Walker

Sean Kelleher

Natalia Lopez

Dena Heald

Launa Jimenez

Brian Mohan

Patty Rodriguez