



Report to City Council

TO: Mayor and City Council

FROM: Brian Mohan, City Manager

AGENDA DATE: June 17, 2025

TITLE: AN ORDINANCE AMENDING SECTION 5.02.320 TO TITLE 5 OF THE MUNICIPAL CODE RELATING TO LICENSE REQUIREMENTS OF CONTRACTORS AND SUBCONTRACTORS TO ENHANCE COMPLIANCE WITH LOCAL LABOR STANDARDS (REPORT OF: CITY MANAGER) (ALL DISTRICTS)

TITLE SUMMARY: An Ordinance amending Section 5.02.320 to Title 5 of the Municipal Code relating to License Requirements of Contractors and Subcontractors to Enhance Compliance with Local Labor Standards

DISTRICT: All Districts

Recommendation(s)

That the City Council:

1. Approve and Introduce Ordinance 2025-_____ amending Section 5.02.320 to Title 5 of the Municipal Code relating to requirements of contractors and subcontractors to enhance compliance with local labor standards.

SUMMARY

Approve and Introduce Ordinance 2025-_____ amending Section 5.02.320 to Title 5 of the Municipal Code relating to requirements of contractors and subcontractors to enhance compliance with local labor standards.

DISCUSSION

The changes to Section 5.02.320 of the Municipal Code, compliance with local labor standards, include reporting thresholds and requirements, incomplete reporting, violations for not reporting, and documentation required. The changes aim to protect the public health, safety, and welfare by enhancing local compliance with the California Business and Professions Code. The license requirements promote transparency for building permits by requiring contractors to disclose subcontractor information for subcontractors working on projects permitted by the City. The Ordinance is intended to help subcontractors provide the required disclosure data to lead contractors and applicants filling out the Subcontractor Disclosure Form for Building Permit and Right-of-Way Permit at the front of the process/project versus at the end. While the City will not regulate the data provided or issue stop-work orders for incorrect information, the element of transparency created by the new Subcontractor Disclosure Ordinance will help construction community police itself by identifying labor violators and unqualified operators to help ensure accountability.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommends this alternative.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *Staff does not recommend this alternative.*

FISCAL IMPACT

No direct impact associated with this action.

NOTIFICATION

Publication of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Brian Mohan
City Manager

Department Head Approval:
Brian Mohan
City Manager

CITY COUNCIL GOALS

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

CITY COUNCIL STRATEGIC PRIORITIES

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life

6. Youth Programs

Report Approval Details

Document Title:	STAFFREPORT_CM_SUBCONTRACTOR_ORDINANCE.docx
Attachments:	- Ordinance No.____Title 5.docx
Final Approval Date:	Jun 10, 2025

This report and all of its attachments were approved and signed as outlined below:

Patty Rodriguez

Natalia Lopez

Dena Heald

Launa Jimenez

Patty Rodriguez