



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Patty Rodriguez, CMC, Manager of the Office of Mayor and City Council/City Clerk

**AGENDA DATE:** April 15, 2025

**TITLE:** COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2024-2025, JULY 1, 2024 – FEBRUARY 28, 2025 (REPORT OF: CITY CLERK)

**TITLE SUMMARY:** Council Discretionary Expenditure Reports – February 2025

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### Recommendation(s)

That the City Council:

1. Receive and file the Fiscal Year 2024/2025 City Discretionary Expenditure Report for July 1, 2024, through February 28, 2025.

### SUMMARY

This staff report is prepared at the request of the City Council to provide transparency with respect to the expenditure of City funds from City Council Discretionary Expenditure Accounts. These reports are for each Council Member's year to date expenditures for Fiscal Year 2024/2025, for July 1, 2024, through February 28, 2025. Each Council District receives an annual budget allocation of \$3,000 and the Mayor receives an annual budget allocation of \$6,000.

With the adoption of the current fiscal year budget and pursuant to Resolution No. 2024-04, unused monies from Fiscal Year 2023/2024 have been carried over to the current Fiscal Year as approved by the City Manager. This Discretionary Expenditure Report reflects the amended budget amount, including the Fiscal Year 2023/2024 unused monies as: Carryover Budget Amount

The Expenditure reports are included routinely in the City Council agenda as an additional means of distributing reports on activities to the Council and public. The reports are to be posted to the City's website following Council approval. The monthly reports provide unaudited information and reconciled to the City's general ledger. Following the end of the Fiscal Year, the financial information shall be reviewed as a part of the City's independent financial audit.

### **FISCAL IMPACT**

No Fiscal Impact as all funds are budgeted within the Fiscal Year 2024-2025 annual budget.

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Jasmin Rivera  
Executive Assistant to the Mayor and Council Office

Department Head Approval:  
Patty Rodriguez, CMC  
Manager of the Office of the Mayor & City  
Council/Clerk

### **CITY COUNCIL GOALS**

None

### **CITY COUNCIL STRATEGIC PRIORITIES**

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

## Report Approval Details

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|----------------------|--|
| Document Title:      | STAFFREPORT_CC_COUNCILDISCRETIONARYFORAPR.15.2025.docx |
| Attachments :        | - FY 24-25 Expenditure Report Sheet (April 2025).pdf   |
| Final Approval Date: | Apr 9, 2025  |

This report and all of its attachments were approved and signed as outlined below:

Natalia Lopez

Dena Heald

Launa Jimenez

Brian Mohan

Patty Rodriguez