



Report to Planning Commission

TO: The Planning Commission

FROM: Danielle Harper-Scott, Principal Planner

AGENDA DATE: February 27, 2025

TITLE: COMMISSION APPAREL / SELECTION OF COLORS

TITLE SUMMARY: Discussion of the City logo apparel and selection of color for the Planning Commission.

Recommendation(s)

That the Planning Commission:

1. DISCUSS whether to proceed with ordering City logo apparel for use by the Planning Commission.
2. SELECT color for City logo apparel.

SUMMARY

On December 17, 2024, the Moreno Valley City Council adopted a new policy (Legislative Policy # 1.14) related to the purchase of apparel with City emblems or logos for City Boards, Commissions and Committees, for official use. The policy establishes guidelines and standards regarding the procurement of City Logo Shirts for Council appointed Boards, Commissions, and Committees. Should the Planning Commission choose to proceed with an order, the policy established the following guidelines and standards:

- Two (2) logo shirts will be provided for each of the members' term
- As Chair and Vice-Chair positions change annually, two (2) new shirts will be provided for those that are coming into and out of those positions for the remainder of their term
- Funding will come from the liaison department's budget
- All purchases must go through the City's approved apparel vendor to ensure that the embroidery is approved and consistent with City Policy 2.01 Emblem Use.

Discussion and official selection of the color for the Planning Commission's apparel is requested.

NOTIFICATION

The agenda, staff report and supporting documents were posted at least 72 hours in advance of the meetings for this item, in accordance with the Brown Act for public review and inspection.

PREPARATION OF STAFF REPORT

Prepared By:
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Department Head Approval:
Angelica Frausto-Lupo
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Report Approval Details

Document Title:	STAFFREPORT_COMMISSION APPAREL.docx
Attachments:	- 1.14 City Logo Shirt Policy (Appointees)-Final to Council 12.17.24.pdf
Final Approval Date:	Feb 20, 2025

This report and all of its attachments were approved and signed as outlined below:

Danielle Harper-Scott

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