



## Report to City Council

---

**TO:** Mayor and City Council

**FROM:** Melissa Walker, Public Works Director/City Engineer

**AGENDA DATE:** February 18, 2025

**TITLE:** **APPROVAL OF A PROFESSIONAL CONSULTANT DESIGN SERVICES AGREEMENT FOR BAY AVENUE SIDEWALK IMPROVEMENTS (REPORT OF: PUBLIC WORKS)**

**TITLE SUMMARY:** Approval of a Professional Consultant Design Services Agreement with Willdan Engineering for Bay Avenue Sidewalk Improvements (Community Development Block Grant Fiscal Year 2024-2025) Project Number 801 0111 located along Bay Avenue between Day Street and Grant Street.

---

### Recommendation(s)

That the City Council:

1. Approve a Professional Consultant Design Services Agreement with Willdan Engineering for engineering design and construction support for Bay Avenue Sidewalk Improvements (Community Development Block Grant Fiscal Year 2024-2025) Project Number 801 0111, located along Bay Street between Day Street and Grant Street; and
2. Authorize the City Manager to execute an agreement with Willdan Engineering in the amount of \$124,986 funded by the Community Development Block Grant Funds (Fund 2512); and
3. Authorize the issuance of a Purchase Order to Willdan Engineering for the amount of \$124,986 when the agreement has been signed by all parties; and
4. Authorize the Public Works Director/City Engineer to execute any subsequent amendments to the Agreement for Professional Consultant Services with Willdan

## **SUMMARY**

This report recommends approval of an agreement for professional consultant design and construction support services with Willdan Engineering for the Bay Avenue Sidewalk Improvements Community Development Block Grant (CDBG) Fiscal Year 2024-2025 Project in the area located along Bay Avenue between Day Street and Grant Street to construct a new concrete sidewalk, curb and gutter and improved driveway approaches along the north and south sides of Bay Avenue between Day Street and Grant Street. This project is funded by CDBG Funds (Fund 2512) and is consistent with the City Council's Momentum MoVal Strategic Plan as public facility maintenance remains a top priority for the City Council.

## **DISCUSSION**

The segment of Bay Street located between Grant Street and Day Street is located in the Edgemont Community of Moreno Valley. This segment features a semi-rural, soft shoulder roadway that currently does not offer a dedicated sidewalk facility for pedestrians. As a result, pedestrians walking in this segment currently utilize the asphalt paved soft shoulder or unimproved gravel portion of the road for travel. To better enhance pedestrian access and mobility, staff proposes the design and construction of a new sidewalk facility in this roadway segment. The new facility will include construction of approximately 9,200 square feet of new concrete sidewalk, 1,500 linear feet of concrete curb and gutter and 3,800 square feet of driveway approaches along the north and south sides of Bay Avenue between Day Street and Grant Street. These proposed improvements will include ADA compliant features aimed at enhancing pedestrian safety, accessibility, and mobility.

The project area is located within the Community Development Block Grant (CDBG) target areas and eligible to apply for federal CDBG funding. In November 2024 the project was awarded with an amount of \$1,225,977 in CDBG funding for implementing the much needed street and sidewalk improvements.

Requests for Proposals (RFP) for Professional Consultant Services were advertised on December 9, 2024, and formal proposal procedures have been followed in conformance with Public Contract Code. Proposals were received via the electronic bid management system, OpenGov.com, on January 7, 2025. The City received seven (7) sealed bid proposals from CWE, Dewberry Engineers Inc., Engineering Resources of Southern California, Inc., Michael Baker International, NV5, Inc., Psomas and Willdan Engineering. A proposal review panel formed with Capital Projects staff evaluated and ranked the proposals as follows: 1. Willdan Engineering 2. CWE 3. Dewberry Engineers Inc. 4. Michael Baker International 5. NV5, Inc. 6. Psomas 7. Engineering Resources of Southern California, Inc. From the strengths of their proposal, the City determined Willdan Engineering to be the most qualified firm to perform the work consisting of engineering design and construction support. The selection process was pursuant to the City's Municipal Code requirements for professional services procurement. The proposal amount provided in the RFP by Willdan Engineering was within the pre-established budget for preliminary engineering and design.

**ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this staff report. This alternative will provide for implementation of the Bay Avenue Sidewalk Improvements project to move forward on schedule to allow ADA access and enhance walking access for pedestrians along Bay Avenue between Day Street and Grant Street. *Staff recommends this alternative.*
2. Do not approve and authorize the recommended actions as presented in this staff report. This alternative will delay the implementation of sidewalk improvements along Bay Avenue, between Day Street and Grant Street. Pedestrians will continue to have to walk in the street or uneven dirt paths along Bay Avenue when trying to access Day Street or Grant Street. *Staff does not recommend this alternative.*

**FISCAL IMPACT**

The City received a Community Development Block Grant (Fund 2512) for design and construction of this project in the total amount of \$1,225,977. There is no impact to the General Fund.

**AVAILABLE PROJECT BUDGET:**

Community Development Block Grant (CDBG)  
(Account No.: 2512-70-77-80001-720199) (Project No.: 801 0111-2512-99) ..... \$1,225,977

**ESTIMATED CITY PROJECT COSTS:**

Engineering Design and Construction Support .....	\$124,986
Construction Contract and Construction Engineering Cost .....	\$1,050,991
City Project Administration .....	<u>\$50,000</u>
Total .....	\$1,225,977

**ANTICIPATED PROJECT SCHEDULE:**

Engineering Design .....	Winter 2025 – Fall 2025
Construction .....	Winter 2026 – Fall 2026

**NOTIFICATION**

As part of the Request for Proposal, the design consultant will notify residents of the design and meet with residents to discuss any conflicts. Public notification and community outreach will continue throughout the completion of this project.

**PREPARATION OF STAFF REPORT**

Prepared By:  
Manny Ruiz, P.E.  
Senior Engineer  
Concurred By:

Harold Zamora, P.E.  
Engineering Division Manager/Assistant City Engineer

Department Head Approval:  
Melissa Walker, P.E.  
Public Works Director/City Engineer  
Concurred By:

Quang Nguyen, P.E.  
Capital Projects Principal Engineer

**CITY COUNCIL GOALS CITY COUNCIL GOALS**

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

Public Safety: Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

### **CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

## Report Approval Details

Document Title:	STAFFREPORT_PW_CP_BAY_AVE_SIDEWALK_IMPROVEMENTS.docx
Attachments :	- Attachment A - Project Location Map.pdf - Attachment B - Consultant Agreement for Project Specific Services_801 0111 CDBG.pdf
Final Approval Date:	Feb 11, 2025

This report and all of its attachments were approved and signed as outlined below:

Melissa Walker

Sean Kelleher

Natalia Lopez

Launa Jimenez

Brian Mohan

Patty Rodriguez