



Report to City Council

TO: Mayor and City Council

FROM: Sarah Mack, Chief of Police

AGENDA DATE: December 17, 2024

TITLE: **AUTHORIZATION TO PURCHASE MATERIALS AND AWARD A CONSTRUCTION CONTRACT FOR POLICE STATION EVIDENCE ROOM AND LOCKERS IMPROVEMENTS PROJECT (REPORT OF: POLICE)**

TITLE SUMMARY: Authorization to Purchase Materials and Award a Construction Contract for Police Station Evidence Room and Lockers Improvements Capital Improvement Plan Project 803 0063

Recommendation(s)

That the City Council:

1. Award a construction contract to McMurray Stern for the Police Station Evidence Room and Lockers Improvements for Capital Improvement Plan Project Number 803 0063; and
2. Authorize the City Manager to execute a Construction Contract with McMurray Stern in the amount of \$24,950.00 funded by the Facilities Construction Fund (Fund 3000); and
3. Approve the purchase of materials from McMurray Stern in the amount of \$89,439.48 for the Police Station Evidence Room and Locker Improvements, Project 803 0063; and
4. Authorize the issuance of a Purchase Order to McMurray Stern in the amount of \$114,389.48 for the purchase of materials and installation; and

5. Authorize the City Manager to execute subsequent Construction Change Orders with McMurray Stern, including the authority to authorize associated purchase orders in accordance with the contract terms, subject to the approval of the City Manager and within the budgetary amounts previously approved by Council as part of the adopted and/or amended budget process.

SUMMARY

This report recommends approval of the purchase of materials and award a construction contract to McMurry-Stern for the Police Station Evidence Room and Locker Improvements Capital Improvement Plan Project 803 0063.

DISCUSSION

The evidence lockers and evidence processing room improvements are needed to update the security and protection of evidence and safety of evidence handling. The security of evidence, its handling, and storage is critical to criminal prosecution and protects residents, personnel, and other stakeholders from certain materials or odors that may produce negative effects.

The Public Safety Building / Moreno Valley Police Department evidence room and lockers have been in service since the facility was constructed in 1999. Normal wear and tear from 25 years of continual use have generated a need for replacement and improvements. The system currently in use is deteriorating and functionally inadequate. The project includes the installation of contemporary safety lockers sized for efficiency, improved evidence handling workspaces for improved workplace safety, as well as improvements to ventilation to reduce exposure to potentially overwhelming odors and other potential hazards.

To ensure that the City receives the best pricing available, staff recommends purchasing the required equipment from McMurray Stern as the only authorized dealer in Southern California for Spacesaver which currently has a cooperative agreement with Sourcewell. Sourcewell provides contract purchasing solutions that are competitively solicited nationally which lowers the costs of procuring goods or services that many entities commonly need. Because of the cooperative agreement between Sourcewell and Spacesaver Corporation, the purchase of Spacesaver materials from McMurray Stern will provide the City with the significant price reductions.

The project will be assisted using M. Brey Electric, Inc. for demolition. Staff solicited competitive quotes for installation and received two responses. McMurray Stern was selected for equipment installation because the warranty on Spacesaver products is void if installed by another vendor.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. This alternative will provide for the timely replacement of the evidence lockers.

Staff recommends this alternative.

- Do not approve and authorize the recommended action as presented in this staff report. This would delay the project and forego pricing advantage. This would result in extended delays. *Staff does not recommend this alternative.*

FISCAL IMPACT

The project funding was approved in the FY 2023/24 – 2024/25 Capital Improvement Plan. There is no impact to the General Fund. The following outlines related project costs:

VENDOR	PHASE	COST
M. Brey Electric, Inc.	Demolition of Current Lockers and Cabinetry	\$13,785.00
McMurray Stern	Evidence Lockers and Cabinetry Materials	\$89,439.48
McMurray Stern	Installation of Evidence Lockers and Cabinetry Materials	\$24,950.00
TOTAL COST		\$128,174.48

NOTIFICATION

N/A

PREPARATION OF STAFF REPORT

Prepared By:
Terri Sumrall
Sr. Contracts Analyst

Department Head Approval:
Sarah Mack
Chief of Police

Concurred By:
Shanna Palau
Public Safety Contracts Administrator

CITY COUNCIL GOALS

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

Public Safety: Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

CITY COUNCIL STRATEGIC PRIORITIES

- Economic Development**
- Public Safety**
- Library**

4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

Report Approval Details

Document Title:	STAFFREPORT_PD_EVIDENCELOCKER.docx
Attachments:	- MBE Demo Quote.pdf - MVPD Installation Services Quote McMurray Stern Spacesaver.pdf - MVPD Spacesaver Sourcewell Material Quote Mesh.pdf - DRAFT - Standard Agreement for Public Works Construction with Prevailing Wages and Bonds - McMurray Stern.pdf
Final Approval Date:	Dec 10, 2024

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Sarah Mack was completed by assistant Shanna Palau

Sarah Mack

Natalia Lopez

Launa Jimenez

Brian Mohan

Mike Lee

Patty Rodriguez