

CITY LOGO SHIRT POLICY (APPOINTEES)

PURPOSE: It is the purpose of this policy to establish guidelines and standards regarding the procurement of City Logo Shirts for Council appointed Boards, Commissions, and Committees.

DEFINITION: Guidelines and Standards Regarding Procurement of City Logo Shirts for Council Appointed Boards, Commissions, Committees.

POLICY: When purchasing City Logo Shirts for Council appointed Boards, Commissions, and Committees, the following guidelines and standards must be met:

- Two (2) logo shirts will be provided for each of the members' term
- As Chair and Vice-Chair positions change annually, two (2) new shirts will be provided for those that are coming into and out of those positions for the remainder of their term
- Funding will come from the liaison department's budget
- All purchases must go through the city's approved apparel vendor to ensure that the embroidery is approved and consistent with City Policy 2.01 Emblem Use.