



Report to City Council

TO: Mayor and City Council

FROM: Mike Lee, City Manager

AGENDA DATE: December 3, 2024

TITLE: PROVIDE DIRECTION REGARDING THE PURCHASE OF CITY LOGO SHIRTS FOR THE COUNCIL APPOINTED BOARDS, COMMISSIONS, AND COMMITTEES (REPORT OF: CITY MANAGER DEPARTMENT)

TITLE SUMMARY: Provide direction regarding the purchase of City logo shirts for the Council appointed Boards, Commissions, and Committees

Recommendation(s)

That the City Council:

1. Authorize the City Manager to create a new policy based on the criteria contained in this report and return to Council on December 17, 2024 for approval.
2. Provide alternate direction to the City Manager.

SUMMARY

This report discusses the purchase and issuance of City logo shirts to the Council appointed Boards, Commissions, and Committees members.

DISCUSSION

This report discusses the purchase and issuance of City logo shirts to the Council appointed Boards, Commissions, and Committees members.

These important volunteers volunteer their precious time to regularly meet in order to

assist in guiding policy. It is important to provide them a sense of pride and accomplishment of their commitment to the City. As such, the City will provide the City logo shirts based on the following criteria:

- Two (2) logo shirts will be provided for each of the members' term
- As Chair and Vice-Chair positions change annually, two (2) new shirts will be provided for those that are coming into and out of those positions for the remainder of their term
- Funding will come from the liaison department budget
- All purchases must go through the city's approved apparel vendor to ensure that the embroidery is approved and consistent with City Policy 2.01 Emblem Use (Attached for Reference)

ALTERNATIVES

1. Approve and authorize recommended action item 1 as presented in this report.

OR

2. Provide alternate direction as stated in the recommended action item 2 presented in this report.

FISCAL IMPACT

There will be a minor impact to departmental funding for the purchase of shirts.

NOTIFICATION

Publication of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Brian Mohan
Assistant City Manager

Department Head Approval:
Mike Lee
City Manager

CITY COUNCIL GOALS

Community Image, Neighborhood Pride and Cleanliness: Promote a sense of community pride and foster an excellent image about our City by developing and executing programs which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

Positive Environment: Create a positive environment for the development of Moreno Valley's future.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

Report Approval Details

Document Title:	STAFFREPORT_CM_SHIRT POLICY.docx
Attachments:	- 201.pdf
Final Approval Date:	Nov 25, 2024

This report and all of its attachments were approved and signed as outlined below:

Patty Rodriguez

Natalia Lopez

Launa Jimenez

Mike Lee

Patty Rodriguez