



Report to City Council

TO: Mayor and City Council

FROM: Melissa Walker, Public Works Director/City Engineer

AGENDA DATE: October 15, 2024

TITLE: **AUTHORIZATION TO AWARD A CONSULTANT AGREEMENT FOR TRAFFIC ENGINEERING SERVICES FOR THE TRANSPORTATION DEMAND MANAGEMENT PLAN (REPORT OF: PUBLIC WORKS)**

TITLE SUMMARY: Authorization to Award an Agreement for Professional Consultant Traffic Engineering Services to Kittelson & Associates, Inc. for the Transportation Demand Management Plan, Project Number 810 0025

Recommendation(s)

1. Award an Agreement for professional consultant traffic engineering services to Kittelson & Associates, Inc. for the Transportation Demand Management (TDM) Plan, Project Number 810 0025; and
2. Authorize the City Manager to execute an Agreement with Kittelson & Associates, Inc. in the amount of \$119,964, subject to the approval by the City Attorney; and
3. Authorize the issuance of a Purchase Order to Kittelson & Associates, Inc., in the amount of \$119,964, funded by Capital Projects Grants (Fund 2301) and General Fund (Fund 1010), when the Agreement has been signed by all parties; and
4. Authorize the City Manager to execute any subsequent Amendments to the Agreement with Kittelson & Associates, Inc., within the City Council approved annual budgeted amounts, including the authority to authorize the associated purchase orders in accordance with the terms of the Agreement, subject to the approval of the City Attorney.

SUMMARY

This report recommends awarding an agreement for professional consultant services to Kittelson & Associates, Inc. to provide traffic engineering services for the Transportation Demand Management (TDM) Plan, in the amount of \$119,964.

DISCUSSION

The City of Moreno Valley's continuous growth necessitates establishing and promoting Transportation Demand Management (TDM) strategies to enhance the efficiency of the City's transportation system. TDM aims to provide insights into how residents make transportation decisions and can help the City create transportation alternatives that improve how residents move around the City. TDM will enable the City to develop a strategic plan to implement and encourage resident travel choices such as ridesharing, bike-sharing, walking, public transportation, or telecommuting. This can lead to a more efficient, balanced, and cost-effective transportation system benefiting all residents, particularly those living in disadvantaged communities.

The California Legislature passed Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, which was signed into law by Governor Edmund G. Brown Jr. This transportation funding bill is designed to provide a reliable funding source to maintain and integrate the State's multi-modal transportation system. In addition to traditional state and federal grant funds totaling \$9.5 million, approximately \$25 million in SB 1 funds is also available for Sustainable Communities Grants each grant cycle.

On August 31, 2023, Caltrans announced the Sustainable Transportation Planning Grant Program awards for Fiscal Year (FY) 2023-24. The City of Moreno Valley was awarded \$120,000 to develop the Transportation Demand Management (TDM) Plan.

We posted the Request for Proposal (RFP) on July 2, 2024, and closed on August 13, 2024. We received a total of three (3) proposals. The engineering panel has conducted extensive evaluation and gave Kittelson & Associates, Inc. the highest score.

ALTERNATIVES

1. Approve and authorize the recommendations as presented in this report. *This alternative will allow the projects to move forward in a timely manner and enable the city to receive reimbursement from Caltrans.*
2. Do not approve the recommended actions as presented in this staff report. *This alternative will prohibit the City from receiving the Sustainable Transportation Planning Grants funds from Caltrans.*

FISCAL IMPACT

This project is funded by the Caltrans Sustainable Transportation Planning Grant with a local match requirement of 11.47 percent. The total project cost is \$135,547, with grant funding of \$120,000 (Fund 2301) and City local match of \$15,547 (Fund 1010).

NOTIFICATION

Publication of the agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Wei Sun, T.E., PTOE
City Traffic Engineer

Department Head Approval:
Melissa Walker, P.E.
Public Works Director/City Engineer

Concurred By:
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CITY COUNCIL GOALS

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

Public Safety: Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

Objective 4.2: Develop and maintain a comprehensive Infrastructure Plan to invest in and deliver City infrastructure.

Objective 4.3: Address deferred maintenance of City infrastructure assets.

Objective 4.6: Advance the development of a well-connected and balanced citywide transportation network that serves all modes.

Report Approval Details

Document Title:	STAFFREPORT_24-0573_PW_TED_TDM2024.docx
Attachments:	- Consultant Agreement 810 0025_Kittelson.pdf
Final Approval Date:	Oct 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Melissa Walker

Sean Kelleher

Natalia Lopez

Launa Jimenez

Brian Mohan

Mike Lee

Patty Rodriguez