RESOLUTION NO. 2024-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING AN AMENDED CONFLICT OF INTEREST CODE BY REFERENCE TO THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD MODEL CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code §81000, et seq., requires the City Council to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Conflict of Interest Code informs certain designated City officials, employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700); and

WHEREAS, the Political Reform Act requires the City Council to review the City's Conflict of Interest Code biennially (e.g., every two years) to determine whether since the last Conflict of Interest Code was approved: 1) any substantial changes to the City's organizational structure occurred; 2) any positions have been eliminated or re-named; 3) any new positions have been added; or 4) any substantial changes in duties or responsibilities for any positions have been made;

WHEREAS, Fair Political Practices Commission ("FPPC") Regulation §18730, contains a Model Conflict of Interest Code, which may be adopted by the City Council as the City's Conflict of Interest Code; and

WHEREAS, the City Council previously adopted by reference the Model Conflict of Interest Code promulgated by the FPPC as the City's Conflict of Interest Code; and

WHEREAS, the City Clerk recommends that the City Council conduct the biennial review of the City's Conflict of Interest Code and approve certain amendments that add certain new employee positions, revise position titles, eliminate certain employee positions that no longer exist, and reduce the positions required to file statements of economic interest to those with decision-making authority.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

That the Recitals set forth above are true and correct.

<u>Section 2</u>. Adoption of Amended City of Moreno Valley Conflict of Interest Code

That the City Council hereby adopts, by reference, the Model Conflict of Interest Code promulgated by the Fair Political Practices Commission (FPPC) as set forth in Regulation 18730 of Title 2 of the California Code of Regulations ("FPPC Model Conflict of Interest Code"), subject to any subsequent amendments duly approved by the FPPC, as the Conflict of Interest Code for the City of Moreno Valley ("City of Moreno Valley Conflict of Interest Code"), as attached hereto as Exhibit A including Attachments 1-9.

Section 3. Annual Statement of Economic Interests

That the designated officials, employees, and consultants of the City of Moreno Valley set forth in Attachments 1-9 of the City of Moreno Valley Conflict of Interest Code shall file Statements of Economic Interest with the City Clerk, no later than April 1 of each calendar year, pursuant to the applicable provisions of the Political Reform Act, Fair Political Practices Commission Regulations and the City of Moreno Valley Conflict of Interest Code attached hereto as Exhibit A.

Section 4. Severability.

That should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of the Resolution as hereby adopted shall remain in full force and effect.

Section 5. Repeal of Conflicting Provisions.

That all the provisions heretofore adopted by the City Council that are in conflict with the provisions of this Resolution are hereby repealed.

Section 6. Effective Date.

That this Resolution shall take effect upon its adoption.

Section 7. Certification.

That the City Clerk shall certify to the passage and adoption of this Resolution, enter the same in the book for original resolutions of the City of Moreno Valley, and make a minute of passage and adoption thereof in the records of the proceedings of the City Council, in the minutes of the meeting at which this Resolution is passed and adopted.

[The remainder of this page intentionally left blank.]

APPROVED AND ADOPTED this 17th day of September, 2024.

_	Ulises Cabrera, Mayor
	City of Moreno Valley
ATTEST:	
M. Patricia Rodriguez, Acting City Clerk	
APPROVED AS TO FORM:	
Steven B. Quintanilla, City Attorney	

RESOLUTION JURAT

STATE OF CALIFORNIA COUNTY OF RIVERSIDE CITY OF MORENO VALLEY)) ss.)
do hereby certify that Resolu	ez, Acting City Clerk of the City of Moreno Valley, California, ution No. 2024-XX was duly and regularly adopted by the City to Valley at a regular meeting thereof held on the 17 th day of wing vote:
AYES:	
NOES:	
ABSENT:	
ABSTAIN:	
M. PATRICIA RODRIGUEZ,	ACTING CITY CLERK
(SEAL)	

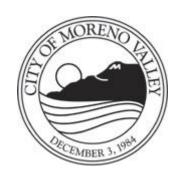


EXHIBIT A

CITY OF MORENO VALLEY CONFLICT OF INTEREST CODE

ADOPTED SEPTEMBER 17, 2024

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the positions **Exhibit** Attachments designating and establishing and categories, shall constitute the conflict of interest code of the City of Moreno Valley.

Individuals holding designated positions shall file their statements of economic interests with the City which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). All statements will be retained by the City.

Gov. Code Sec. 87200 Code Filers

The positions of Mayor, Councilmembers, Planning Commissioners, City Manager, City Attorney and Chief Financial Officer/City Treasurer are statutorily required to file full disclosure; and are included herein for informational and disqualification purposes.

Officials Who Manage Public Investments

It has been determined that the positions listed below are City Officials who manage public investments, and may have filing obligations under Government Code Section 87200.

City Manager

Chief Financial Officer/City Treasurer

ATTACHMENT 1 CITY OF MORENO VALLEY

DESIGNATED OFFICERS AND EMPLOYEES	DISCLOSURE CATEGORY
City Council: Councilmembers Executive Assistant to the Mayor & City Council	2 1
City Boards and Commissions: Members of the Planning Commission	2
City Attorney: City Attorney Assistant City Attorney Deputy City Attorney	2 1 1
City Manager City Manager Assistant City Manager (Administration) Assistant City Manager (Development) Deputy City Manager Public Information Intergovernmental Relations Officer Deputy Compliance Director Grants Division Manager Public Safety Contracts Administrator Senior Management Analyst	2 1 1 1 1 3,7 4 5
Media Division: Media & Communications Division Manager	1
City Clerk: Manager of the Office of Mayor & City Council/City Clerk Senior Deputy City Clerk Deputy City Clerk	1 1 1
Community Development Department: Community Development Director Senior Management Analyst	1 5
Animal Services Division: Animal Services Division Manager	1
Building & Safety Division: Building Division Manager/Official Building & Safety Supervisor Senior Building Inspector	1 1 3, 5

Community Enhancement & Neighborhood Services Division: Community Enhancement Division Manager Community Enhancement Supervisor Senior Community Enhancement Officer Senior Parking Control Officer	1 1 3, 5 5
Planning Division: Planning Division Manager/Official Principal Planner Senior Planner Associate Planner	1 3, 4, 5 3, 5 3, 5
Economic Development Department: Economic Development & Housing Director Economic Development Division Manager Economic Development Division Manager (Business & Workforce) Senior Management Analyst	1 1 1 3, 5
Financial & Management Services Department: Chief Financial Officer/City Treasurer Deputy Finance Director Utility Finance Manager	2 1 1
Finance Operations Division Financial Operations Division Manager	1
Financial Resources Division Financial Resources Division Manager Senior Management Analyst	1 4, 5
Payroll Division Payroll Division Manager Senior Management Analyst	1 5
Purchasing & Sustainability Division: Purchasing Division Manager Senior Management Analyst	1 5
Special Districts Division: Special Districts Division Manager Senior Management Analyst	1 5
Technology Services Division: Strategic Initiatives Division Manager Enterprise Systems Administrator Network Administrator GIS Administrator Telecommunications Engineer/Administrator	1 8 8 8 8
Fire Department: Emergency Management & Volunteer Services Program Manager	1

Human Resources Department: Human Resources Director Human Resources Division Manager Senior Risk Analyst Senior Human Resources Analyst	1 1 6 5, 7
Parks & Community Services Director Parks & Community Services Director Parks and Landscape Services Division Manager Parks Project Manager Community Services Division Manager Special Events & Facilities Division Manager PCS Administration & Financial Services Division Manager Parks Maintenance Supervisor Community Services Supervisor Senior Landscape Services Inspector Community Services Coordinator Senior Management Analyst	1 1 1 1 1 1 5 5
Public Works Department: Public Works Director/City Engineer	1
Engineering Division: Engineering Division Manager/Assistant City Engineer Principal Engineer/City Traffic Engineer, Transportation Principal Engineer, Land Development Principal Engineer, Capital Projects Senior Engineer Associate Engineer I Associate Engineer II Assistant Engineer Construction Inspector Supervisor Senior Construction Inspector Traffic Operations Supervisor Senior Traffic Signal Technician	1 3, 5 3, 5 3, 5 3, 5 3, 5 4, 5 4, 5 4, 5
Electric Utility Division: Electric Utility Division Manager Electric Utility Assistant Manager Power Supply Manager Senior Electrical Engineer Customer Service Manager Senior Management Analyst Program Analyst Electric Utility Program Coordinator	1 4, 5 4, 5 4, 5 5 5 4, 5
Fleet & Facilities Maintenance Division: Fleet & Facilities Division Manager Fleet & Facilities Maintenance Supervisor	1 1

<u>Maintenance & Operations Division</u> :	
Maintenance & Operations Division Manager	1
Street Maintenance Supervisor	1
Senior Management Analyst	5

9

Consultant:

Person or entity under contract who provides information, advice, recommendations or counsel to the City or who is subject to control or direction of the City of Moreno Valley.

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

Gov. Code Sec. 87200 Code Filers

The positions of Mayor, Councilmembers, Planning Commissioners, City Manager, City Attorney and Chief Financial Officer/City Treasurer are statutorily required to file full disclosure; and are included herein for informational and disqualification purposes.

ATTACHMENT 2 MORENO VALLEY COMMUNITY SERVICES DISTRICT

DESIGNATED OFFICERS AND EMPLOYEES	DISCLOSURE CATEGORY
Members of the City Council	
ex officio as Directors of the District	2
General Manager	2
Assistant General Manager (2)	1
Deputy General Manager	1
Deputy Compliance Director	1
Public Information Intergovernmental Relations Officer	1
Grants Division Manager	3, 7
District Legal Counsel	2
Assistant District Legal Counsel	1
Deputy District Legal Counsel	1
Board Secretary (City Clerk)	1
Senior Deputy City Clerk	1
Chief Financial Officer/City Treasurer	2
Deputy Finance Director	1
Public Works Director/City Engineer	1
Engineering Division Manager/Assistant City Engineer	1
Principal Engineer, Capital Projects	1
Human Resources Director	1
Parks and Community Services Director	1
Parks and Landscape Services Division Manager	1
Parks Project Manager	1
PCS Administration & Financial Services Division Manager	1
Special Districts Division Manager	1
Senior Management Analyst (Special Districts)	5
Consultant: Person or entity under contract to the City who provides inform recommendations or counsel to the Community Services Distrisubject to control or direction of the Community Services Distri	ict or who is

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new

position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

ATTACHMENT 3 MORENO VALLEY HOUSING AUTHORITY

DESIGNATED OFFICERS AND EMPLOYEES **DISCLOSURE CATEGORY** Members of the City Council ex officio as Directors of the Authority 2 2 **Executive Director** Assistant Executive Director (2) 1 Housing Authority Legal Counsel 2 1 **Deputy Executive Director** Housing Authority Secretary 1 Chief Financial Officer Authority Treasurer 2 **Deputy Finance Director** 1 Community Development Director 1 **Economic Development & Housing Director** Human Resources Director **Consultant:** 9 Person or entity under contract to the City who provides information,

advice, recommendations or counsel to the Housing Authority or who is subject to control or direction of the Housing Authority.

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MORENO VALLEY

DESIGNATED OFFICERS AND EMPLOYEES D	ISCLOSURE CATEGORY
CITY AS SUCCESSOR AGENCY:	
Members of the City Council	2
Agency Manager	2
Assistant Agency Manager (2)	1
Deputy Agency Manager	1
Agency Attorney	2
Assistant Agency Attorney	1
Deputy Agency Attorney	1
Agency Secretary	1
Chief Financial Officer/Agency Treasurer	2
Deputy Finance Director	1
Community Development Director	1
Building Division Manager/Official	1
Consultant: Person or entity under contract to the City who provides information, advice, recommendations or counsel to the Agency for the Community Redevelopment Agency or w	Successor

subject to control or direction of the Successor Agency for the Community Redevelopment Agency.

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

MORENO VALLEY PUBLIC FINANCING CORPORATION

DESIGNATED OFFICERS AND EMPLOYEES	DISCLOSURE CATEGORY
Members of the City Council ex officio as Directors of the Corporation	2
Executive Director	2
Assistant Executive Director (2)	1
Deputy Executive Director	1
Legal Counsel	2
Assistant Legal Counsel	1
Deputy Legal Counsel	1
Corporation Secretary (City Clerk)	1
Chief Financial Officer/Treasurer	2
Deputy Finance Director	1
Consultant: Person or entity under contract to the City who provide information, advice, recommendations or counsel to the Financing Corporation or who is subject to control or dithe Public Financing Corporation.	e Public

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements.

The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

MORENO VALLEY PUBLIC FINANCING AUTHORITY

DESIGNATED OFFICERS AND EMPLOYEES	DISCLOSURE CATEGORY
Members of the City Council ex officio as Directors of the Authority	2
Executive Director	2
Assistant Executive Director (2)	1
Deputy Executive Director	1
Legal Counsel	2
Assistant Legal Counsel	1
Deputy Legal Counsel	1
Authority Secretary (City Clerk)	1
Chief Financial Officer/Treasurer	2
Deputy Finance Director	1
Consultant: Person or entity under contract to the City who provides information, advice, recommendations or counsel to the Financing Corporation or who is subject to control or did the Public Financing Corporation.	e Public

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements.

The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

BOARD OF LIBRARY TRUSTEES OF THE CITY OF MORENO VALLEY

DESIGNATED OFFICERS AND EMPLOYEES	DISCLOSURE CATEGORY
Members of the City Council ex officio as Directors of the Board	2
Executive Director	2
Assistant Executive Director (2)	1
Deputy Executive Director	1
Legal Counsel	2
Assistant Legal Counsel	1
Deputy Legal Counsel	1
Board Secretary (City Clerk)	1
Chief Financial Officer/Treasurer	2
Deputy Finance Director	1
Consultant: Person or entity under contract to the City who provides information, advice, recommendations or counsel to the Library Trustees or who is subject to control or direction Board of Library Trustees.	Board of

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements.

The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

MORENO VALLEY COMMUNITY FOUNDATION

DESIGNATED OFFICERS AND EMPLOYEES	DISCLOSURE CATEGORY
Members of the City Council ex officio as Directors of the Foundation	2
Executive Director	2
Assistant Executive Director (2)	1
Deputy Executive Director	1
Legal Counsel	2
Assistant City Attorney	1
Deputy City Attorney	1
Foundation Secretary (City Clerk)	1
Chief Financial Officer/City Treasurer	2
Deputy Finance Director	1
Consultant: Person or entity under contract to the City who provides information, advice, recommendations or counsel to the Community Foundation or who is subject to control or determined the Community Foundation.)

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager or his/her designee's determination is a public record and shall be retained

for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

ATTACHMENT 9 DISCLOSURE CATEGORIES

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the Chief Financial Officer/City Treasurer and all other City Officials who manage public investments as defined by 2 Cal. Code of Regs. § 18701(b), must file full disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]; and are included herein for informational and disqualification purposes.

General Provisions:

Designated officers and employees, including board and commission members, who are required to disclose financial interests pursuant to this Conflict of Interest Code, need not disclose any of the following financial interest in securities in their Form 700's:

- (a) Any financial interest in the form of ownership of a security, which is registered with the Securities and Exchange Commission of the United States Government.
- (b) Any financial interest that constitutes one-half (1/2) of one percent (1%) or less of the total ownership interest in the business entity represented by the security.
- (c) Any executory contract between the City and the business entity represented by the security that has a value of less than one thousand dollars (\$1,000) which is within the purview of the designated employee's board, commission, department or office.
- (d) The headquarters and the principal place of doing business of the business entity represented by the security which is located outside of the jurisdiction of the City.

Disclosure Categories:

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category on the Statement of Economic Interest (Form 700) to which he or she is assigned, subject to the limitations listed above. Such economic interests are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the City.

Category 1, Broad Disclosure:

All Investments, business positions, and income from sources located in, planning to do business in, or doing business in the City and Interests in real property located in the City and also within a two-mile radius of any property owned or used by the City which is not within the City limits.

Category 2, Government Code §87200:

Persons in this category are already required to disclose and report investments, income, and interests in real property under §87200 and following the Government Code or pursuant to requirements of another conflict of interest code requiring the same or more extensive reportable interests. Therefore, no other or additional disclosure requirements are imposed by this Code and such persons are included herein only for disqualification purposes.

Category 3, Real Property Disclosure:

All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City. All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

Category 4, Financial Interest Disclosure:

All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the City.

Category 5, Disclosure Based on Department/Position:

All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, supplies, products, materials, machinery, vehicles or equipment of a type utilized by or which is subject to the regulatory permit or licensing authority of the <u>department</u> which filer is employed or or position which the filer currently files.

Category 6, Insurance/Claims:

A) All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from entities that provide insurance services, including but not limited to, insurance companies, carriers, holding companies, underwriters, brokers solicitors, agents, adjusters, claims managers and actuaries. B) All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from entities or persons who have filed a claim, or have a claim pending against the City which is reviewed by the designated employee's department or division.

Category 7, Grants:

All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from sources that receive grants or other funding from and through the City.

Category 8, Technology/Communications:

All investments, business positions in business entities, and sources of income (including receipt of gifts, loans and travel payments), from sources that provide information technology and telecommunications goods, products or services, including but not limited to, computer hardware or software companies, computer consulting services, training, data processing firms, and media services.

Category 9, Consultant Disclosure:

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City Manager or his/her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

All employees not specifically designated as Disclosure Category 1-9 are hereby deemed to be exempt from the requirement to file a Statement of Economic Interest.