



## Report to City Council

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**TO:** Mayor and City Council  
Mayor and City Council Acting in its Capacity as President and Members of the Board of Directors of the Moreno Valley Community Services District (CSD)

**FROM:** Jeremy Bubnick, Parks & Community Services Director

**AGENDA DATE:** September 3, 2024

**TITLE:** AUTHORIZATION TO AWARD AGREEMENT FOR ENGINEERING DESIGN SERVICES TO MICHAEL BAKER INTERNATIONAL FOR THE GATEWAY PARK REVITALIZATION PROJECT 807 0062 (REPORT OF: PARKS AND COMMUNITY SERVICES)

**TITLE SUMMARY:** Award Agreement for Engineering Design Services to Michael Baker International for the Gateway Park Revitalization Project (807 0062).

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### Recommendation(s)

That the City Council:

1. Award Agreement to Michael Baker International to provide Engineering Design for the Gateway Park Revitalization Project (No. 807 0062);
2. Authorize the Executive Director and or its designee to execute the Agreement with Michael Baker International in the amount of \$149,955.00; and
3. Authorize the Executive Director and or its designee to execute any subsequent Amendments to the Agreement with Michael Baker International within Council approved budgeted amounts, including the authority to authorize the associated purchase orders in accordance with the terms of the Agreement, subject to the approval of the City Attorney.

## **SUMMARY**

This report recommends approval of a Professional Consulting Services Agreement with Michael Baker International to provide Engineering Design for the Gateway Park Revitalization Project. This project will create an approximate 1.25 acre dog park utilizing existing open green space at Gateway Park. The total anticipated cost for this project is \$1,150,000.

The City of Moreno Valley received \$1,000,000 of American Rescue Plan Act (ARPA) funding from the County of Riverside for the construction of this project.

The City will also utilize \$150,000 of Development Impact Fees (DIF) – Park Improvement Funds (2905), that is budgeted in the PCS Capital Projects (Park Improvements) Fund (3015). Funding for this project was approved by City Council on August 6, 2024, for planning, design, and other administrative costs.

## **DISCUSSION**

The Gateway Park Revitalization Project will utilize existing open green space in Gateway Park to develop and create a dog park for large and small dogs. The dog playground will include a walking path with various surface types, play features, shade and seating.

On July 29, 2024, staff advertised a Request for Proposals (RFP) to retain a consultant to provide engineering design services for this project. In response to the advertisement, 2 proposals were received on August 12, 2024. The staff selection team evaluated the proposals and ranked the firms as follows:

- Michael Baker International
- Engineering Resources of Southern California

Staff recommends approval of an agreement with Michael Baker International as they are deemed to be the most qualified firm for completing the requested services. The scope of work for the consultant includes completing the design, construction plans, and project bid package, environmental clearances and permitting, and other design related tasks necessary to complete the work.

Due to the County of Riverside ARPA funding requirements, the expediated project schedule is as follows:

Begin Design.....	September 2024
Complete Design & Bid Docs.....	October 2024
RFB for Construction.....	November 2024
Bid Award.....	November 19, 2024
Construction Begins.....	Spring 2025
Construction End & Ribbon Cutting.....	Summer 2025

**ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommends this alternative as this will allow for the completion of the design, construction plans, and bid package for the Gateway Revitalization Project.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *Staff does not recommend this alternative which may delay the design and construction of the Gateway Park Revitalization project and will put the County of Riverside ARPA funding received at risk.*

**FISCAL IMPACT**

This project is funded by the American Rescue Plan Act (ARPA) (Fund 2300), and DIF Park Improvement Funds (Fund 3015). There is no impact to the General Fund.

**AVAILABLE BUDGET:**

Other Grants (ARPA)	
(Account 2300-50-57-80007-720199) (Project No. 807 0062-2300-99) .....	\$1,000,000
PCS Capital Proj (Park Improvements)	
(Account 3015-50-57-80007-720199) (Project No. 807 0062-3015-99) .....	\$150,000
<b>Total Budget .....</b>	<b>\$1,150,000</b>

**NOTIFICATION**

Posting of Agenda

**PREPARATION OF STAFF REPORT**

Prepared By:  
Allen Yun  
Parks Project Manager

Department Head Approval:  
Jeremy Bubnick  
Parks & Community Services Director

Concurred By:  
Patty Yhuit  
PCS Admin & Financial Services Division Manager

**CITY COUNCIL GOALS**

Community Image, Neighborhood Pride and Cleanliness: Promote a sense of community pride and foster an excellent image about our City by developing and executing programs which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

Positive Environment: Create a positive environment for the development of Moreno Valley's future.

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

### **CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

## Report Approval Details

Document Title:	STAFFREPORT_PCS_DESIGNAGREEMENTGATEWAY_PCS (FINAL).docx
Attachments:	<ul style="list-style-type: none"><li>- Attachment A - Agreement for Services - Michael Baker Intl (8.20.24).pdf</li><li>- Attachment B - RFP.pdf</li><li>- Attachment C - MBI_Proposal.pdf</li><li>- Attachment D - MBI_Cost_Proposal.pdf</li><li>- Attachment E - Aggregate Scores Summary.pdf</li></ul>
Final Approval Date:	Aug 28, 2024

This report and all of its attachments were approved and signed as outlined below:

Patty Rodriguez

Jeremy Bubnick

Natalia Lopez

Launa Jimenez

Brian Mohan

Mike Lee

Patty Rodriguez