



Report to City Council

TO: Mayor and City Council

FROM: Melissa Walker, Public Works Director/City Engineer

AGENDA DATE: August 20, 2024

TITLE: AUTHORIZATION TO AWARD AN AGREEMENT TO MARK THOMAS & COMPANY, INC. FOR PROFESSIONAL DESIGN SERVICES (REPORT OF: PUBLIC WORKS)

TITLE SUMMARY: Authorization to Award an Agreement to Mark Thomas & Company, Inc. for Professional Design Services for Heacock Street South Extension, Project Number 801 0010

Recommendation(s)

That the City Council:

1. Approve an Agreement to Mark Thomas & Company, Inc. for Professional Consultant Design Services for the Heacock Street South Extension project;
2. Authorize the City Manager to execute the Agreement with Mark Thomas & Company, Inc. in the amount of \$894,547.00, subject to the approval by the City Attorney;
3. Authorize the issuance of a Purchase Order to Mark Thomas & Company, Inc., funded by Transportation Uniform Mitigation Fee Program (Fund 3003) and State Gasoline Tax (Fund 2000), in the amount of \$894,547.00 when the Agreement has been signed by all parties; and
4. Authorize the City Manager to execute any subsequent Amendments to the Agreement with Mark Thomas & Company, Inc. within the City Council approved annual budgeted amounts, including the authority to authorize the associated purchase orders in accordance with the terms of the Agreement, subject to the approval of the City Attorney.

SUMMARY

This report recommends approval of an agreement with Mark Thomas & Company, Inc. to provide design and related services for the Heacock Street South Extension project. This project would provide roadway widening for Heacock Street to a four-lane arterial street from San Michele Road to Harley Knox Boulevard consistent with the City's General Plan. The design of this project is funded by the Transportation Uniform Mitigation Fee (TUMF) Program funds and State Gasoline Tax.

DISCUSSION

At its current condition, Heacock Street is a two-lane paved road, with one lane in each direction, from San Michele Road to the existing culvert concrete bridge, over the flood control channel at the southern City limit where the road ends. This project proposes widening Heacock Street to a four-lane street from San Michele Road to the southern City limit and to extend Heacock Street to connect to the existing traffic roundabout in the City of Perris. The project aims to enhance connectivity between communities and provide traffic congestion relief for Perris Boulevard and Lasselle Street.

Staff advertised the Request for Proposals (RFP) on its e-procurement portal, OpenGov.com in early April 2024. Staff received a proposal from Mark Thomas & Company, Inc. in response to the RFP on May 27, 2024. Staff reviewed the proposal for project's scope of work understanding and appropriate approach plan to execute the work, and Mark Thomas & Company was deemed to be qualified to perform the work. The RFP advertising and proposal review process was pursuant to the City's Municipal Code requirements for professional services procurement. Staff recommends awarding an agreement to Mark Thomas & Company, Inc. to complete the design of this project. This allows the project to be more competitive and advantageous for grant funding.

The consultant's scope of services includes completing site survey and assessment, traffic and other engineering studies and analyses, geometric design and alternatives evaluation, environmental documentation, right-of-way engineering, as well as completing plans, specifications, estimates, and contract documents in accordance with the City's requirements. The work also includes coordination with the affected property owners and agencies, including the City of Perris, Riverside County Flood Control and Water Conservation District, and March Air Reserve Base.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. This alternative will allow the City to move forward and complete the design of important improvements for Heacock Street. *Staff recommends this alternative.*
2. Do not approve and authorize the recommended actions as presented in this staff report. This alternative will not allow the design of this project to be completed, which inevitably will delay the timeliness and increase the cost of much needed improvements for Heacock Street. *Staff does not recommend this alternative.*

FISCAL IMPACT

This project is funded by the Transportation Uniform Mitigation Fee (TUMF) Program (Fund 3003) and State Gasoline Tax (Fund 2000) for the cost of design. There is no impact to the General Fund.

AVAILABLE BUDGET:

Transportation Uniform Mitigation Fee (TUMF) (Account No. 3003-70-77-80001-720199) (Project No. 801 0010 70 77-3003-99).....	\$893,905
State Gasoline Tax (Account No. 2000-70-77-80001-720199) (Project No. 801 0010 70 77-2000-99).....	<u>\$50,000</u>
Total Budget.....	\$943,905

ESTIMATED COST FOR DESIGN:

Consultant Design Contract	\$894,547
City Project Administration	<u>\$45,000</u>
Total Cost.....	\$939,547

ANTICIPATED PROJECT SCHEDULE:

Complete Engineering Design..... Summer 2026

NOTIFICATION

Publication of the Request for Proposals and Council Meeting Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Quang Nguyen, P.E.
Capital Projects Principal Engineer

Department Head Approval:
Melissa Walker, P.E.
Public Works Director/City Engineer

Concurred By:
Harold Zamora, P.E.
Engineering Division Engineer/Assistant City Engineer

CITY COUNCIL GOALS

Positive Environment: Create a positive environment for the development of Moreno Valley's future.

Public Facilities and Capital Projects: Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

Public Safety: Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

Report Approval Details

Document Title:	STAFFREPORT_24-0483_PW_CP_HEACOCK_ST_PROJECT 801-0010.docx
Attachments:	- CONSULTANT_AGREEMENT.pdf - LOCATION_MAP.pdf
Final Approval Date:	Aug 12, 2024

This report and all of its attachments were approved and signed as outlined below:

Patty Rodriguez

Melissa Walker

Sean Kelleher

Natalia Lopez

**No Signature - Task assigned to Launa Jimenez was completed by assistant
Kimberly Ganimian**

Launa Jimenez

Brian Mohan

Mike Lee

Patty Rodriguez